

Iowa Department of Public Health, Bureau of Vital Records
AFFIDAVIT
ATTESTING TO THE NON RECEIPT OF A BIRTH, DEATH OR MARRIAGE
CERTIFICATE

IMPORTANT – PLEASE READ

Please complete the following statement regarding the non-receipt of a certified copy of an Iowa birth, death, or marriage certificate in the mail after purchase. You may complete this form after 30 days has elapsed from the date the certificate(s) was issued (to allow delivery by the US postal Service); however, no replacement will be made if 90 days or more has elapsed after the day the certificate(s) was issued by the issuing office. Replacement or re-issue of a certificate must occur at the office where the original certificate was purchased. Please note that the certificate will be mailed to the address provided on the application at the time of purchase. Please attach a clear photocopy of your government issued picture I.D. and have your signature notarized on the statement.

Mail the completed affidavit and I.D. to the Vital Records Office that issued the certificate(s).

Name of Person Making Report(Affiant):
Address:
City, State, Zip
Telephone Number:
Relationship to Registrant:

EVENT TYPE: (select) <input type="checkbox"/> Birth <input type="checkbox"/> Death <input type="checkbox"/> Marriage		
Name(s) on record:	Date of Event:	County:

I _____, being duly sworn, on oath, that I reside at _____.

Name

Address

That I have been informed that on or about _____, there was mailed to me

Date Certificate(s) issued

at _____, by County of _____, _____ copies of the

Address

Number

purchased certificate(s). This affidavit further says that **I HAVE NEVER RECEIVED THE CERTIFIED CERTIFICATE(S) FROM THE _____ COUNTY REGISTRAR.**

This affiant further says that this affidavit is made for the sole purpose of inducing the _____ County Registrar of to issue a **REPLACEMENT** of said certificate(s) purchased.

I attest and affirm under penalty of perjury that the information given in this statement is true and accurate.

Affiant's Signature

State of _____ County of _____

Signed and affirmed before me

this _____ day of _____ 20____

Notary Signature

My Commission Expires _____

SEAL