

JOHNSON COUNTY PUBLIC HEALTH

VENDING MACHINE LICENSE APPLICATION

Mail completed application to:
Johnson County Public Health
855 S Dubuque St Suite 217
Iowa City IA 52240
(319) 356-6040

Date of Application:
Type of application: [] New [] Renewal

Has ownership changed since last license issued? [] Yes [] No

If yes, give previous owner, business name, and license number: (if known)

LATE PENALTIES APPLY IF LICENSE HAS EXPIRED

Establishment
License # Exp date

Establishment Information (if any information has changed, update information on renewal application. Note: a new application is required for change in ownership)

Name of Business:
Owner's Name: Business Phone Number:
Alternative or Cell Phone: Business E-mail Address
Physical Business Address: Suite# County:
City: State: Zip Code:
Person-In Charge (onsite) Title of Person-In-Charge
Person-In-Charge Phone: Person-In-Charge Email
Secondary Person in Charge Title of Secondary Person in Charge

Mailing address for all correspondence, if different than above:

Attn: Telephone Number:
Street or Route: Suite# City: State: Zip Code:

Ownership Information [] Sole Proprietor [] Partnership [] Corporation [] Non-profit Organization [] LLC [] LLP

If not Sole Proprietor, complete the following section for partners or officers:

Table with 4 columns: Name, Title, Address, City, State, Zip, Phone, Cell phone, email. Two rows for partners/officers.

Commissary or Warehouse Information: (location where food prepared, packaged, or stored)

Table with 2 columns: Establishment Name, License Number, Address, Owner, City, State, Zip, Phone, Cell phone, email.

License Fee Table (please complete)

License Fee:
\$20.00 for the first vending machine and \$5 for each additional machine

Table with 4 columns: # of Machines, Calculation, Amount, License Fee. Includes Total Fee row.

Any Change in Ownership Requires a New License.
Licenses are Not Transferable. Make Check or Money Order Payable to:
Johnson County Public Health

Signature of Applicant:
Title of Applicant:

For Office Use Only
Ck #
Fee Amount
Penalty Amt.
Date

*Complete reverse side of application before submitting application

Vending Machine Operator's License

Iowa law exempts vending machines that dispense only prepackaged non-hazardous foods from obtaining a license. Vending machines that require a license are those dispensing the following items:

- *“Non-prepackaged foods”* which include post and pre-mix machines dispensing such items as coffee, soft drinks, soups, and similar items in cups; and
- *“Potentially hazardous foods”* which are food products that must be stored at 41°F or colder, or 135°F or hotter.

The operator shall maintain within the jurisdiction of the regulatory authority, a list of all vending machines and machine locations operated by the licensee, and shall make the list available to the regulatory authority upon request.

List the Number of Licensed Vending Machines by Location in each city, in Johnson County

Name of Location	Address of Location	City	Number of Machines

Signature of Applicant _____