

Johnson County Paratransit Advisory Board
Minutes
August 25, 2006
1410 South First Ave., Iowa City

Present:

Members: Lynne Stamus, Terrence Neuzil, Sally Stutsman, Brian Buelow, Mike O'Donnell, Chris Reynolds, Dee Vanderhoef, Vicky Robrock

Ex-Officio: Nancy Snider Overstreet, Roger Goedken, Dave Purdy

Others: Tom Brase, SEATS Director, Brian Hulke, SEATS Billing Supervisor, Shelby Francis, Bionic Bus, Loren Schmidt, Blanca Bailey, Angie Conard

Absent:

Members: Tom Gill, Valerie Scher

Ex-Officio: William Gorman, Systems Unlimited, Mark Rahe, Goodwill

1. **Call to Order:** The meeting was called to order at 10:33 a.m. by Dee Vanderfoef
2. **Chairperson's Report:** Dee Vanderhoef presented Nancy Snider Overstreet with a plaque of appreciation. Tom Brase presented Blanca Lippisch Bailey with a plaque as well. Welcome to Roger Goedken, Goodwill's Ex-Officio member
3. **Director's Report:**
 - a. **MAP Conference:** There will be meeting in Des Moines on November 1, 2006 to coordinate state wide transportation (MAP). More information will be presented at a later day.
 - b. **Rider's Guide Revision:** Passed by the board but will depend on changes with North Liberty service.
 - c. **North Liberty Service:** Tom Brase will meet with Vicky Robrock, Coralville, and North Liberty representatives to discuss service. They will discuss ADA service with Coralville transit, changing from three to five day service, and city limits. Dee asked if this would be per ride or contract. Tom's response was that they will need to decide this at the upcoming meeting. Dee comments that since transit service must have ADA service the board of supervisors must approve. Sally confirmed this.

Brian Buelow asked how many buses we have and who owns them. Tom's response was ten new buses this year and we lease them.
 - d. **SEATS performance for Fiscal Year 2006:** Rides up 4,700 from last year, no shows up 400. Dee requested a spreadsheet for FY06 to report to the council review for performance report. This information has been sent via e-mail to those with addresses available to Tom. "Dead Head" miles are down 137% (time with no riders or going back to garage).

Vicky Robrock commented on what a good job Tom is doing with keeping the cost down.

Sally asked about rising fuel costs and Tom responded that fuel costs are up \$35,000. Lynne complimented SEATS for having multiple riders on each bus to keep costs down.

Mike asked where repairs are done. Tom responded that most are done at Coralville Frame & Axle with IC Transit working on air conditioning, brake work, and lifts.

Lynne wanted to thank the City of IC for letting SEATS use a bus when her SEATS bus broke down. Tom commented that a report on rides per mile by JCCOG show SEATS performance for Iowa City as the best in the state of Iowa.

Approval of Minutes: Nancy moved to approve the minutes; the motions was seconded by Stamus and carried.

4. New Business:

Loren Schmitt asked that the certification process for long term disabilities be different than that for short term. He requested that there be two forms, long and short. Dee asked if this had been discussed at contract time and Tom said no. Mike suggested that this be taken to the board.

Vicky talked about cleaning up their file and that it helped a lot. Dee asked what she did to clean it up. Vicky said active people were sent a letter and application. A letter was then sent to their doctor and eligibility is based on the response from the doctor.

A question was asked about what happens when someone moves. Tom's response was that they have to file for new eligibility in the new city. They are given a 21 day grace period to do this.

Shelby said Cambus sends e-mails out every year and does an automatic recertification. Faculty recertifies every three years. If a response is not received via e-mail a letter is sent out.

Tom will contact Iowa City and Coralville to see if this could be brought up in the new contract. Dee said if this is a time saver we need to look into it. Mike asked if it is mandatory to recertify every two years. Vicky was not sure and said she would check on it.

Chris Reynolds asked why she is denied rides at certain times when there is a bus going to the town where she lives (Frytown). Tom told her to call him directly if this ever happens.

5. Open Discussion:

None

6. Next meeting date: November 17, 2006, 10:30 at Goodwill Industries Plant Conference Room.

7. Adjournment