

**MINUTES OF THE INFORMAL MEETING OF THE JOHNSON COUNTY
BOARD OF SUPERVISORS:
JANUARY 10, 2011**

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Chairperson Harney called the Johnson County Board of Supervisors to order in the Johnson County Administration Building at 1:30 p.m. Members present were: Pat Harney, Terrence Neuzil, Janelle Rettig, Sally Stutsman, and Rod Sullivan.

FY 2012 COUNTY BUDGET

Budget Coordinator Rich Claiborne said Social Services Coordinator Amy Correia should arrive soon to go over some questions the Board has. Medical Examiner Administrator Mike Hensch may be in, but regardless he provided a write-up to the Board's questions on the computers. County Sheriff Lonny Pulkrabek should also be in to talk about the patrol question.

Claiborne said he can go over the questions from last time and then the decisions pending file can be opened. He said the full-time investigator for Hensch has been added to the decisions pending. There is also a write-up Word document for the Board called Memo FT MEI Addition. The Van Pool is listed under SEATS in the amount of \$14,454. He said the AmeriCorps decision was moved to Planning and Zoning. Claiborne said he checked with County Treasurer Tom Kriz and he is planning on the \$500,000 pay down on the bank note like it was discussed, with the balance paid in 2012.

Claiborne asked the Board to open the decisions pending file. Sullivan asked if Claiborne is confident in the \$1.69 million presented on the document. Claiborne said yes, he checked the formula cell by cell. Sullivan asked if the most recent draft is correct. Claiborne said yes and as of January 7, 2011, Deputy Auditor Mark Kistler, Deputy Auditor Chris Edwards, and he checked the document before the meeting held that day. Sullivan asked even if the number shows \$1.7 million, the lowest is \$3 million for Capital Projects. Claiborne said correct; \$1.69 million would be subtracted from the scenario the Board chooses.

Rettig said she has an update on a decision she was researching, which is the possible Grants position where the Board had put a place holder of \$35,000. She said Human Resources Administrator Lora Shramek and the Auditor's Office verified that at full-time, with all benefits, it is \$68,500 and at part-time or half-time, it is \$34,138.25. Rettig said the \$35,000 is correct. Claiborne asked if Rettig would like the \$35,000 in the

document. Rettig said it is there already. Claiborne said he was going to update the amount to \$68,500. Rettig said it is less than \$35,000. Neuzil said they are discussing having a half-time position. Sullivan said the place holder was perfect. Rettig agreed. She said the amount will be under the \$35,000, including all benefits. Harney asked what the Grants position is listed under. Rettig said it is under Board of Supervisors. She said it is scored as a 15, but that would depend on the job description the Board would create. Harney asked if that is based on 20 hours per week. Rettig said yes.

Neuzil asked about the question on the Medical Examiner position. He said the issue of social worker is not mentioned anywhere and asked if Hensch is eliminating that. Claiborne said he spoke with Hensch on January 7, 2011, and told him the Board was more interested in having a full-time investigator versus a social worker. He said Hensch seemed perfectly happy with that. Hensch may be in for questions later; if not, there is a supporting document.

Social Services

Claiborne said he knows there were a lot of questions on Social Services and Correia is present. Executive Assistant Andy Johnson said he spoke with Correia after the Budget Meeting and said the Board wants some clarification on the numbers and asked if she could break down exactly where the changes were. He said that is the second page of the memo the Board has. Sullivan said he appreciates this page in the memo because it helps clear up what they were discussing. Stutsman agreed and congratulated Correia for getting the numbers to work and to be innovative. She said it is clear Correia is committed to the nurse practitioner program. She asked if Correia is eliminating the Innovations Fund.

Correia said yes, she is recommending rescinding that now and is thinking about the large task of strategic planning in the whole of Social Services rather than cobbling it out. She said there are pros and cons either way, but she believes this focuses the Board's intentions with the Board's Strategic Plan in this area. Sullivan said it is not that the Board will not go that direction someday; they are just not going to go there yet. Correia said through the strategic planning process they will be going that direction and will likely be in place for the next budget cycle. Stutsman asked about the increase of the General Assistant from part-time to full-time is in Correia's budget for this year, but that would be an additional ongoing cost. Correia agreed and said eliminating the current ongoing cost of an employee position and moving part of that, with the proposed increase in the Direct Service General Assistance line items, and moving the 30 hours per week up to 40 hours per week.

Rettig asked if the \$66,000 increase to the General Assistance was originally that high in Correia's budget. Correia said it was always \$66,000 and none of the numbers are different from what was originally submitted and reviewed by the Board. She put it in a different format in order to streamline. The format works, but because there were a variety of recommend changes there was a bit of reorganization on some level, based off

of what Johnson said about the Board's questions about cuts, increases, and what the bottom-line is.

Rettig said in reality, this represents an increase because in the Department of Human Services Administrative line items and the Social Services Administrative line items, Correia was not spending this money before; it just turned back so it was part of the reserve, rainy day funds. In this model, all but \$4,800 of it is getting spent. Correia said she never budgeted for rainy day or reserve. Rettig said Correia said she had never spent that much money and that Correia was just cleaning up the line items to make reflected more adequately. Correia agreed. Rettig said the \$24,579 have not been spent in the past few years, it was turned back. Correia said that is correct. She said she was operating under the assumption that the amount represented the intention of the Board to support services in that amount.

Sullivan said he has spoken to Correia about this briefly, but he thinks, in general, the Board needs to get something in place before July 1, 2011, for a brief contract with these providers. He said he thinks the same needs to be done with the Economic Development money. Particularly with the sexual assault nurse his concern is that County Attorney Janet Lyness seemed to indicate that there is a possibility this might not even happen if the right person cannot be found. He said it is important that there is some mechanism in place so that if the money is not going to be used, or if something happens with the agency, the County can get it back. Stutsman agreed and said like with the Community and Area Attraction (CAT) dollars, if the grant is not approved then the moneys are not allocated.

Rettig said if all the hours are added up, Correia is eliminating one 40 hour position, adding back in ten more hours, plus AmeriCorps, and someone else's hours that equal only \$2,000. She said forty hours are being eliminated and asked how many are being added back in. Correia said the \$2,000 is an estimate of hours of time spent administrating the Continue Care and School Ready programs at the point when it is most intensive. It does not add any hours over the whole year July to August. She said it will allow Social Services to utilize Empowerment Administrative Assistant Alicia Lepic part-time for some extra hours to be able to do that administration. Correia said she estimated that at about 100 hours total over the year.

Sullivan asked if this information is on the chart. Stutsman asked if this information has been updated. She asked if this is new information, but it sounds like the Board is OK with it. Claiborne said that nothing has changed from Friday. Harney said this is the same as what the Board had on Friday but it is broken down a lot differently. Sullivan said it is broken down differently but the bottom line is the same. Correia agreed.

Johnson asked if the Board is OK with the proposal Correia sent out in the memo. Sullivan said he is. Claiborne said it is exactly what they talked about on January 7, 2011. His format is a little different but nothing has changed. Sullivan said in previous budget years when everything finally gets done it is good for department heads to double-

check and make sure what is supposed to be funded is funded and what is supposed to be out is out. He encourages Correia to touch base with Claiborne.

Medical Examiner's Office

Harney said the copier and printer were included and the Board wants Hensch to work with Kriz to see if there is an access that can be utilized within the same office area. The Board approved to go ahead with the lighting, at least at this point, and approved to go ahead with the examiner investigator position rather than the social worker. Harney asked if Hensch has any questions or concerns.

Hensch said he put together a one page memo for Claiborne and tried to cover everything in that memo. Sullivan said he knows that Hensch said a part of the problem with the on call employees is that they do not necessarily want the hours when the call comes in and this would address that issue to a great extent. There should be some offsetting where the County would have less money going out in on call because the County has an additional full-time employee.

Hensch agreed and said this employee will be taking any of those calls that would have come during that period so the on call employees will not be answering those. Sullivan said unless there is a second incident at the same time. Hensch said their rule is the person working has to take care of it. With some regularity there are two and three calls at once overlapping and that person has to prioritize. There will be some offset and Hensch said he could go through and figure out what can be taken out of the on call. Sullivan said the full cost would not be all new dollars because a lot of it would come out of on call. Hensch agreed and said the on call pay will be subtracted plus he can estimate what calls would have occurred during that shift and subtract those moneys out of that. Sullivan said that would be good information to get.

Stutsman she is supportive of this but is really concerned about the Medical Examiner's budget because it seems to grow and grow every year. She said she would be more comfortable if she could be assured that those on call people would not be called. She asked if there are three full-time investigators if there would be any need for the on call employees. Hensch said he will be covering all of the first shift calls, another person will cover second shift calls, Medical Examiner Supervisor Guy Sommers will take everything during the third shift, plus he will fill in for the other times on weekends.

Hensch said even if they have on call employees that does not mean they are available. The schedule is filled out a month in advance and if they say they are not available Hensch cannot schedule them. He said it is fairly common where no one is available to work and that is part of the dilemma. Even if they have the on call employees they are not available because this is just an extra job for them; it is not their primary source of employment. He said it is very difficult to find anybody who is willing to be up all night then go to their job the next day. Stutsman agreed.

Sullivan said there are 168 hours in a week and even three people working 50 hours does not cover that. Hensch said the nice thing about this is there will be a certain period of time where they will know they are just going to have time off and that is where the relief will come in because this person will handle what is happening during that time. Sullivan said he is assuming that Hensch thinks that in terms of recruitment and retention this is a better job. Hensch said he has no doubt whatsoever, there will be no difficulty hiring this position. There is a tremendous amount of interest to work full-time but it is very difficult to find someone who wants to work on an on call basis with no fixed hours and no benefits. It is an extremely tough recruiting position to be in. Rettig asked if they will fit in the suite they have. Hensch said this employee will be the only one there for the second shift and they will have a work station.

Harney asked what kind of a training period Hensch thinks will be necessary for this kind of position. Hensch said they will do the same kind of training as everyone else. There is currently a new hire that the Board may not be aware of because the Board of Supervisors Liaison Report has not been done, who is down in St. Louis right now. If this person would be interested and they would hire this person there would be someone in the queue to go. The orientation period is six months to get the person fully up to speed, but the person they are hiring now is very sharp and Hensch thinks he can be ready to go in two or three months if he has the hours to be able to put into it. Hensch said part of the problem with recruiting people, especially for on call, is that they can only be trained when they are available. They do not have the daytime hours to do that.

Harney asked Hensch what position the person in St. Louis was hired for. Hensch said he is an on call, medical examiner investigator. Stutsman said there might be the potential that this employee may move to the full-time position. Rettig asked if Hensch has four of the slots and if the new hire is filling the third. Hensch said the new hire makes the fourth on call medical examiner investigator the County has. Rettig said she thought Hensch was down to only two and the new hire was making the third one. Hensch said no, he is making the fourth one for the on call. Hensch said he does know that employee is interested in the full-time position.

Rettig said if the County hires a third full-time medical examiner investigator, Hensch said one on call position would be eliminated. But, at the Budget Meeting, the Board paused to consider eliminating two on call positions. Rettig asked Hensch if his point is in order to cover all of the hours and vacations he may still need the pool. Hensch said yes and even with the hiring of this person, there is still one opening. He said if this position is approved he will not fill that opening. Rettig asked that even with the new hire there is still an opening. Hensch said correct. Rettig asked Hensch if he would have three. Hensch said yes. He said he would still want to keep a pool of three because if 48 hours are uncovered in a standard week that does not mean that those three people are available to work those 48 hours. The bigger the pool, the more availability they will have. These people are not paid if they are not working; there is no benefit expense and no hourly pay. The size of the pool does not mean more expense. Sullivan said once they are trained. Hensch agreed. He said if there are people that are already

trained, if they are not working for a week or two weeks, that is no expense to the County there is no benefit expense, there is nothing.

Harney asked if the part-time people were interns at the hospital. Hensch said no. Harney asked if they were working there in interim. Hensch said the people on staff are all nurses and they have full-time jobs else where, one at Mercy, one at the University of Iowa, and one is a sexual assault nurse examiner and has another job. Harney said he did not realize this and thought they were going to school. Hensch said no.

Rettig asked if the new hire would not be exempt and eligible for over time. Hensch said correct and does not think by Fair Labor Standards Act's definition it could be made an exempt position because there would not be the supervisory responsibility. He said if there would be a way of doing it he would be interested. Rettig asked if Hensch and Sommers are exempt and this person would not be. Hensch said correct. Rettig said Sullivan's example of everyone putting in 50 hours would not work. Sullivan said it would be 50, 50, and 40. Hensch said if there is a way legally this person could be an exempt position he is interested. Rettig said she does not believe this is possible. Hensch agreed.

Harney said if this person is going to be considered for full-time; the Human Resources Department (HR) hiring procedures still need to be followed. Hensch agreed. Stutsman said Hensch probably has a leg up. Harney said probably. Hensch said it can legally be posted in the department first and if there is no one interested within the department then it is posted exteriorly. Hensch said if the current employee is interested he thinks that makes sense. Rettig said she likes the idea of having an anthropologist on the staff. Hensch said he is very interested in that. Rettig said he works for the state archeologist. Hensch said he is interested in that expertise also.

Neuzil asked about the social aspect of this situation. He said at one point that was the main theme and now it is being dropped off. He asked Hensch if he will still have an intern. Hensch said he has an intern for different times throughout five years and he plans to continue doing that because the social work expertise is irreplaceable in this job. Hensch said the expertise trained social workers can bring cannot be duplicated somewhere else. They bring a body of knowledge that other people do not possess and it is very helpful the department.

Sullivan asked about the potential overlap between hospice and what some of the funeral homes are doing. He said he does not want to recreate the wheel at tax payer expense if it does not have to be. Hensch said they are not interested in doing support groups or anything like that. They are working very hard with some community organizations as being a representative to them. They are also interested in the older adult death review team and the child death review team having a social worker who is able to gain that information and put the packets together for presentation to the organizations. The groups they present to are, by and large, M.D.'s and PhDs, very highly trained people and it is important to have professional presentations and packets for those groups.

Rettig said she is convinced that covering this amount of hours cannot be done with two people, but she is not entirely convinced about the social work aspect of this. She said she would prefer that all of the staff had social work abilities, not the training, but that would be incorporated in how they do their job. To invest in that on a larger degree than they already are is a much deeper conversation about where they want to see the department in 10, 15, or 20 years. She said she is not there yet. Sullivan said this is part of the strategic planning that the Board is hoping that each department does and this is probably one of the key things for Hensch.

Stutsman said she agrees along the same lines because she is concerned about this budget continuing to grow every year. She said she does not know if they can do everything they want. She said she hopes they do see some reduction in the part-time on call with hiring a full-time person. Hensch said there will be; he has to do the math and can give Claiborne those numbers. Stutsman said that would be great. Sullivan said it would be nice to see what that is and is hopeful it will be a good size. Hensch said he needs to figure out what percentage of cases occur during that time the person would be working and subtract an equal proportion out of the on call budget. Sullivan said this is when all of the data that Hensch keeps comes in handy. Hensch agreed and said there is a benefit to keeping track of everything. Rettig said Hensch cannot leave yet because there is something in the decision package that the Board has not done.

Rettig said what happened last week was if Hensch got three Board members who were still interested in talking about an item it, it stayed on the list. If Hensch did not get the support of three Supervisors it was off the list. Rettig said it is still on the list but does not have a leg up. The Board was not interested in a social worker and they were not interested in the copier. The vehicle replacement had maybes. Stutsman said two against and three maybes. Rettig said no one is willing to say yes yet. The reason is the County has vehicles everywhere. Rettig said Hensch has one vehicle that is like a pickup truck. Hensch said it is a pickup truck with a self-contained topper.

Rettig asked if the point about getting another vehicle is that sometimes they have to transport tissue or fluids and they are using their personal vehicles to do this. Rettig asked if that occurs when this other truck is already in use somewhere else. Hensch said frequently they respond to a call running between hospitals and they do not take the truck because the truck is really used to transport bodies or for investigative purposes. Hensch said he has no problem whatsoever, because he realizes the economic situation, of using a vehicle that exists in the County fleet already as long as there can be some assurance they can use the same vehicle so they can keep it preloaded with some of the equipment they are going to need. The biggest hesitancy is carrying any biological tissues or fluids in private vehicles. Rettig said she does not want them to use their private vehicles because then the County is paying them mileage. Rettig asked if they declare mileage. Hensch said correct.

Rettig asked if Hensch needs to go to the hospital right now what vehicle he is going to take. Hensch said his car. Rettig asked why not the truck. Hensch said parking is a

supreme difficulty at any of the hospitals. Sullivan said because of the size of the vehicle. Hensch said it is a large, full-size vehicle. Also, it is out of service if they are taking it and sometimes it is not the appropriate vehicle to take places. Hensch said if he takes the vehicle to a meeting somewhere or goes to Cedar Rapids to pick up something there is not a vehicle available to transport.

Sullivan asked if there is a possibility of using an existing car, in the Public Health fleet for example, or there was a discussion that Ambulance has a couple of command vehicles. Rettig said the Ambulance command vehicles are as big as the truck Hensch is talking about. Hensch said there is one smaller four-wheel drive Ford. Rettig asked if it is smaller and if it is even used. She said that is where this discussion went.

Hensch said he is fine with using an existing County vehicle as long as they can put their equipment in it. Sullivan asked how much equipment Hensch is referring to. Harney said that could create a problem if that equipment is left in a vehicle and if the same vehicle is not always used that equipment may not be there when they need it. Rettig said if Hensch is using the vehicle between 8:00 a.m. and 5:00 p.m., normal daytime hours, it is different than if the department needs it at night. If Hensch needs a vehicle at night, there are quite a few choices available. Hensch agreed. Rettig said if what the department needs is 8:00 a.m. to 5:00 p.m. the vehicle may have another purpose in the daytime. She said what the Board zeroed in on is why there are two Ambulance vehicles, which is a conversation that the Board needs to have. Stutsman asked if those two vehicles can be shared. Hensch said he is 100% supportive of sharing one of those vehicles. Stutsman suggested the vehicle replacement be taken off the list and work it out.

Sullivan asked Hensch about the size of the equipment. Hensch said there is a big bag with investigative equipment, body bags, and sheets. There is a tub for each person's personal protective equipment that fits them. There is a smaller bag for medication counting and for doll reenactments and they have their own bag they are going to take with their own paperwork. Sullivan said about half of a trunk full. Hensch said yes. It would be about the same volume of stuff that is in a police officers trunk when they are out on patrol. When they go to a scene they have to have what they are going to routinely anticipate needing because they can not being going back and forth all of the time. Sullivan said it would be somewhat difficult to load that in a different vehicle everyday. Hensch said right now they throw it all over their shoulders and carry it in their cars.

Rettig asked if Hensch gets a call right now he has to go over to the third floor of the Health and Human Services building (HHS) to get his equipment. Hensch said yes, and he has to retrieve his personal protective equipment tub. Some things are kept in the office. Hensch said if they get a call he has to go down to the office to get things, go over to the third floor of the HHS building, go over and warm up the truck, bring the truck over, load the truck, and then go.

Rettig said she does not understand that if Hensch leaves on a call and does not take the big truck, then they have to come back and exchange it. Hensch said there are some calls he knows he will not need the truck; the truck is for carrying bodies. Hensch said he can almost tell by the call he is going to if he is going to need to transport the body or if a funeral home is going to come pick them up. 40%-60% of the calls are going to be at the University and he knows he is not going to transport them because they are going to get taken down by University personnel to the Decedent Care Center.

Harney said he thinks a vehicle shared with Ambulance seems like the right place to be sharing one because they will be in close proximity and he thinks that would be appropriate. He said for today it is still a maybe for him until the Board talks to Ambulance Director Steve Spenler to make sure it will not be a problem for him and what he uses that truck for. Stutsman asked how much a vehicle is and if the department is just saving towards a vehicle. Hensch said some money was saved last year and they are hoping to purchase a Ford Escape this year, a smaller vehicle. He said he is 100% in favor of sharing, collaboration, and interdepartmental cooperation, and is willing to be part of any piece of it.

Sullivan said knowing what Hensch has told the Board, and knowing there are a lot of things to still work out, he thinks there is a way to do away with the expenditure and figure out a way to make this work. The Board will just have to make sure they take all of the Hensch's needs into account as they figure out how to share it. Sullivan said he thinks there is a way to share another vehicle here. Hensch said another department may be trading in a vehicle to purchase a new vehicle this year and he is more than happy to take their old vehicle rather than get the bad trade in. Rettig said Planning and Zoning traded a few months ago but they decided to keep the van because the County was asking for it so much it had no trade in value. Sullivan said Public Health has the vehicle they said they are going to trade. Rettig asked if the Board decided they were not going to replace that one. Neuzil said they did at this point. Rettig said they told them to drive it until it died and Public Health does not really want that vehicle because it does not leave town.

Hensch said if the County has a vehicle that is going to be traded in or another vehicle that is just sitting around and rarely used, he is more than happy to take that vehicle and will rehabilitate it for their department's use. He said there will not be heavy demand like pulling something; it just needs to have four wheels and be safe. Sullivan said maybe even a patrol car because those are traded fairly regularly. Hensch said just a vehicle that is safe and asked the Board to keep it in mind if the opportunity presents itself. Stutsman said a lot of times they count on the trade in values. Rettig said it would be cheaper than buying new. County Sheriff Lonny Pulkrabek has a couple of cars that are coming up to be sold this year and would be cheaper than the County buying new. Hensch said he wanted to offer that up.

Rettig said she is OK with keeping this as a maybe until they figure it. She said Hensch is talking daytime hours, but if he was only talking nights and weekends that would not be a problem at all. Sullivan said the Board is going to have to give Claiborne

a yes or a no pretty soon. He said if the Board says no then they are obligated to make this work for Hensch somehow. Otherwise, the Board leaves it in and have him get the vehicle. Hensch has to be able to do what he has got to do. Stutsman asked if there are three Board members against supporting this issue. Rettig said she is a maybe. Harney said he is too and wants to talk to Spenler first if they can work something out. Stutsman said Sullivan is a maybe and asked if he wants to change to a no.

Sullivan said he wants to make sure Hensch gets this done, but he does not know that he necessarily wants focus just on Ambulance because he does not know if that is the best. He said he thinks there has to be way to make this work. If the Board does say no there is still an obligation to make sure Hensch gets a car available when he needs it. Sullivan said he is willing to say no and then commit to that. Stutsman said fleet management needs to be made a priority. Harney asked if Neuzil was a no. Neuzil said he has not changed his mind and he believes they can find something. Harney asked if Stutsman is a no. Stutsman said she is a no. Harney asked if Sullivan is a no. Sullivan said yes. Harney said there are three that say no so the item comes out.

Stutsman said the Board is a yes on the medical examiner investigator. Neuzil said so far and all of these things are still on the list; he has not seen the tax impact yet. Rettig asked Hensch how much he had saved for a vehicle.

Stutsman left at 2:11 p.m.

Hensch said about \$8,000. Rettig said Hensch has around \$8,000 already saved. Hensch said if he could take over someone else's vehicle the money could be used to rehabilitate the vehicle, put a sticker on it, or get it cleaned. Harney said or the balance toward whatever vehicle they are getting to offset the trade in. Sullivan agreed. Hensch agreed and said it gives them some flexibility.

Rettig said there were some questions about whether the original van pool had been included in the SEATS budget. Rettig said Claiborne decided that it was not and made it a discussion item here. Rettig said she can understand why Claiborne would have thought that because the County purchased a van. Line 57 of the decisions packet is the van pool discussion. Claiborne said it is in Planning and Zoning's line item. Rettig said no, it would be in SEATS. Claiborne apologized and said it would be in SEATS. Rettig said it is in there, but the Board never officially said yes even though the County purchased the van so Claiborne put it back on the list. Claiborne said yes. Rettig said she made that decision when she said yes to purchase van.

Sullivan asked if that happened in this FY11. Rettig said the County has already purchased the van because they had to decide. Sullivan asked if the \$14,000 is not purchasing but the expense of driving it. Rettig said the amount is also for maintaining it and to begin the replacement. She said in the original memo it would be significantly less in the outlying years because there are the startup costs. Rettig said that was in the Green Decision under SEATS budget and is already figured in. Claiborne agreed. Sullivan said unless people want to take that out they should put yes on it.

Harney said the only concern he has is the feedback he has from Assistant Planner Josh Busard is that he was not finding people interested in participating in the Van Pool. Rettig said no. Harney said Busard said he tried with Solon and there was no interest in that area; unless they are going to try elsewhere. Rettig said they have not even asked anyone. Harney said yes they have. Rettig said they do know how many people live within Solon; Solon will be, in theory, the very first van pool. Harney said his understanding was Busard could not get any feedback from people that are interested in it. Rettig said she never heard him say that.

Neuzil asked for the van pool to be explained a little more. He said the County would buy a van. Rettig said the County already did. Neuzil said the County has a van. Rettig said the van was bought from SEATS and is a used van. SEATS would maintain the van. Neuzil said it is a SEATS van still. Rettig said kind of; it will not say SEATS on it. A volunteer would be the driver. Rettig said it is modeled off of the University's and if she is the driver she is allowed so many miles to drive the van on her own as the benefit of being the driver. It is outside of normal work hours, so they are not being paid to do this. She said the reason it could not be a SEATS van is because then they could not use a volunteer driver. At first, it was considered just being a function of SEATS so the people riding the van pool would pay SEATS. That is not a possibility because they would have to go under medical checks and everything. As it operates this way there would be two buses, two vans, which would be in this circuit. One would be the back up and one would be the primary. The very first year it will cost \$14,454. After that, that circuit of the Van Pool would cost \$4,651.

Neuzil asked what that cost is for. Rettig said it is the amount that it would cost in fuel, insurance, and maintenance above what it costs the participants to be part of it. 13 participants are estimated and they would pay \$35.00 a month to be part of it. The funds that participants would pay in go in the van pool to reduce the fuel, maintenance, etc. Rettig said the Board started down this path when there was an agreement on Leadership and Energy in Environmental Design (LEED) for the HHS building, because the van pool was part of the LEED application, which the County was just awarded this week.

Neuzil said it seems like a really neat concept. As long as there are people investing the \$35.00 and filling the van it makes sense. He asked what happens after year one and if they only get six people. Rettig said the van pool could be discontinued. Neuzil said the van could always be used for something else. Rettig said the point is these vans would then be available and could work for Hensch, although it is a bigger vehicle and can carry 13 and may not fit what Hensch wants.

Rettig said if she is the volunteer van pool driver and Sullivan is the backup and they come to work and the end destination is HHS, during the daytime until the van pool restarted at 4:30 p.m. it would be part of the County fleet and could be used as long as whoever was using it knew it had to be back for the Van Pool to go. Rettig said there is also a bypass, which is what the University came in to. The reason people do not sign up for van pools is because they worry about having an emergency. Sullivan agreed. Rettig

said for example, if she has an emergency and her kids are sick, but she took the van in to work, the question is how she will get home. She said the County can build in to the van pool that an emergency ride home will be paid for up to several a year. Sullivan said the University will pay for three cab rides to wherever the person lives as part of the deal for signing up. He said that Director of University of Iowa Parking and Transportation Dave Ricketts told him one year they had three. Rettig said it does not get used very often, but that is the reason people will not use it. Sullivan said it gives people the peace of mind though. Neuzil said he likes the idea.

Rettig said the worst-case scenario is the Board puts it in the budget, van number one has already been purchased, and van number two would be coming for sale soon. It has already been purchased and if nobody, or only eight people want to do it then the 13 passenger van should not be used if there are only six people participating. Rettig said the County has a smaller vehicle in the fleet that could be used. Planning and Zoning kept the minivan. The minivan is an example of what can be used if the County ends up without ten or 13 van pool participants from one area. Neuzil asked if the van is just used twice a day during the week. Rettig said yes. She said if she is the volunteer driver then the van is at her home. Neuzil said he thinks that potentially, during the day, the van could be used for the Board to be able to do more things together. Rettig said or for a member of the Board to be able to go to a meeting. Neuzil said he was thinking for the Board when there must be five, plus room for someone from the Auditor's Office, staff, and public or press. Sullivan said a 13 passenger vehicle would be beneficial. Neuzil said the Board rarely does things together and it would provide a better opportunity to do more road visits and such.

Rettig said one of the benefits for being the volunteer driver of a University van pool is that the driver is allowed to drive the van up to so many miles per a month outside of the pool. Harney said that is where he has a problem; he does not think people should be utilizing the van for personal use. Rettig said that is exactly what the University does. Harney said the driver is getting the benefit of taking it home and having a car there and back and forth. He said the other issue he sees is that if he is the driver and he is sick today, how someone else gets the van. Rettig said there are substitutes. Harney said someone has to get there to get the van.

Rettig agreed and said the County does not have to recreate these growing pains of the system; the University has already done it and has them going everywhere. Neuzil said it is a neat idea as long as it gets used. If the Board finds out that it is five or six using the van pool then the Board will need to reconsider the cost associated with the program. Rettig agreed and said the minimum needed to make the van pool feasible is five. The University has already done most of the research on van pools. The question is whether the Board is going to do it.

Rettig said the participants would pay \$35.00 per month to be part of the van pool and one of the ways it mathematically works for them is they are not only saving fuel, but would also be saving parking fees when the County gets to that point. She said this is the

money to follow the path the County started when the County tried to do a LEED certified building.

Harney asked if there are six or eight individuals willing to participate does it start from point A, if they go to everyone's house, or if they have a pick up point. He asked if the van pool is just in Solon and there is a person in rural Solon, a mile or two out, if the van pool travels to pick up that person. Rettig said it depends on who signs up. At multiple points the Board has said they want a van pool; the Board did it when they went after LEED's standards and when the Greenhouse Gas Reduction was adopted, of which the van pool is a goal. She thinks the decisions would be made of where it is based on who signs up.

Rettig said the University has locations on the road where they meet and the van will come by there. If people sign up that are easy to pick up individually that is an option; if not, there will be one central place. Rettig said Planning and Zoning Administrator Rick Dvorak gave an example of where he lives; he could come through Solon, park at the central place, and then come in. Sullivan said the University van pool has a deal with Lone Tree Community School and there are people who park in the school parking lot and that is the drop off and pick up location.

Harney asked if everyone is willing to leave this item in the budget for the time being. Neuzil, Sullivan, Harney, and Rettig said yes.

Rettig said there was some confusion about the rest of the Green items that were in the budget. There was a \$10,000 number the Board did not know exactly what it is. Rettig said she thinks everything may have been combined. She said the colored sheet is Planning and Zoning's budget and for now the Board has the memo about signing up for AmeriCorps. Apparently, Local Governments for Sustainability (ICLEI) needed to know that there were multiple people in the same area interested because that would strengthen the application to AmeriCorps. North Liberty and Iowa City have signed up. No one is on the hook yet; they are just interested in talking about this. The AmeriCorps person would be here 32 hours per week for a whole year.

Sullivan said if Iowa City and North Liberty are interested then the County will only get a third of the AmeriCorps volunteer's time. Rettig said no, the County may end up with three AmeriCorps people doing the same work in this area. Neuzil said he has not read Dvorak's letter and asked what the AmeriCorps person would do. Rettig said the person would take the County's Sustainability Plan and all of the goals the Board is setting in the Strategic Plan and they would advance that, basically a year at almost full-time work, four days a week. She thinks they do AmeriCorps activities on the fifth day. Rettig said Busard originally gave the Board the option of having a ten hour per week intern, which would have been \$5,200. She said Busard said the problem with the intern is they are still a student; they are not here long enough on a given day to get the County very far down the road. She said Busard thinks that if the County had an AmeriCorps volunteer for a full year then the need to hire a real staff member would be delayed for a number of years.

Rettig said in the current plan if there is an intern for a full year they will probably be back next year wanting to hire a part-time person because the energy, the greenhouse gas, the recycling, the Van Pool, everything to get the County to start saving resources, Green Standard purchasing, etc. The theory is if the County goes to AmeriCorps the County will get someone a lot more knowledgeable with a lot more buy-in that would be available for more hours and would delay the need to hire someone. As it is now, with Planning and Zoning's business rebounding, Busard has no time to put toward Green Initiatives. The County is having a hard time getting the Green Team to meet and Busard is tapped out.

Neuzil asked what about if AmeriCorps is not funded. Rettig said if it is not funded then Planning and Zoning would request the \$5,200 for the Sustainability Intern. The ICLEI situation came out of nowhere and the Board needs to indicate as soon as possible if they are interested and ICLEI will let the County know in three months. If it was not the \$17,000 then Planning and Zoning is requesting what they had in their budget originally, which is the \$5,200. Sullivan said it makes sense to him and said it looks like the intern went away from the budget. Rettig said yes, they will not need the intern. Neuzil said he wanted to make sure the intern part was taken off. He still wants to see what all of this does to the chart because if the amount is way over the Board needs to do a timeout pretty soon so the Board knows what is yes and no.

Sullivan said the reason he keeps checking is he is still having a hard time believing the numbers add up this way. Neuzil said the document shows amount available is \$1.674 million and he is trying to incorporate what that means with the chart. Rettig said the amount would be subtracted. Johnson said the way Claiborne designed this was if the Board wanted to choose one of the scenarios it would take the number Claiborne has on the scenario, plug that in to the line above, and as the decisions were being made it would be subtracting from it. Neuzil agreed. Harney asked where it would be subtracting from. Johnson said it would be from the total. Rettig said she agrees with Sullivan that she does not believe these numbers. Neuzil said these are the things the Board needs to get worked out and Johnson can take notes and talk to Claiborne about them.

Rettig said when looking at the last page, the County is asking for less money. The total tax askings of FY11 is \$43.4 million and total tax askings of FY12 is \$43.0 million. She said she does not understand how there can be \$4.7 million for Capital Projects when the tax payers are being asked for less. Harney said if he interpreted it correctly the amount of growth has an effect. Rettig said it does not matter because this is the total tax askings; the total amount the County is taxing for.

Sullivan asked if tax askings include rollback. Rettig said yes, it is all included because if it says the tax askings are \$43 million, then that is the total the County is getting. To get to the \$77 million or \$76 million budget there are the grants, Federal, and State money. However, the County would only be asking taxpayers for \$43 million, which is \$400,000 less than the current year, yet the budget shows there is \$4.7 million available for Capital Projects. Sullivan agreed it is less than the year before. She said

she went to Kriz and said she does not believe these numbers. Johnson said that is the amount without doing any of these decisions, which the Board also made last year. Harney said he does not think any of the decisions are in there. Rettig said the board has now made \$1.6 million of decisions, or \$1.7 million so far. Harney said those are going to be added into the tax askings if he is correct. Rettig said it is still \$3.1 million to spend and she does not believe the numbers.

Neuzil said the first action step is to try to get a detailed explanation from Claiborne and work with him about getting a better understand for the Board of Supervisors about how these numbers work. He said he has not looked at is as detailed as everyone else has in regards to where they are coming up with anything but he is having a hard time understanding how the County gets \$6 million on only a 3.5% tax increase on Iowa City Residential. Neuzil said that may be the same question Rettig is asking.

Rettig agreed and said on page one the tax askings are only \$900,000 more than last year but there is \$6 million to spend on Capital Projects. Rettig said she is finding the numbers challenging. Neuzil said the Board needs to get an understanding of that, and whether Claiborne incorporated all of the wages, and if everything has been incorporated outside of these decisions. Sullivan said it is hard to know where to look; he just knows the bottom line is it does not make sense to him. Neuzil said it is hard to look at and say. A 3.5% increase is not a gigantic amount of increase and it is yielding over \$6 million, which is not necessarily what the County potentially needs. Rettig said it is only \$900,000 higher than last year.

Neuzil said the Board just needs understanding. He thinks the Board has gone through a lot of the items, which is exactly the thing the Board needs to do, but there needs to be a time out soon. There is another Budget Meeting set for January 14, 2011, but Neuzil said he needs a time out for someone to say with all of the yeses incorporated what the sheet would look like. Harney said to show what is left. Neuzil said he is curious if it comes up to be the same. Rettig asked if the Joint Emergency Communications Center (JECC) is already in the budget. Neuzil said supposedly it is. Rettig said something does not make sense. Sullivan agreed. Neuzil asked if the \$6 million equals the salary, JECC, and all that. He said he has several things on a list of future things to talk about too but he knows the Board is still checking off things.

Rettig asked if the Board can finish Green Initiatives. She said the Board is keeping the AmeriCorps item on the list, \$17,000 or \$5,200. Harney said yes, at least until the Board finds out where they are at. Rettig agreed and said there is more Green Initiatives that were confused and Busard clarified that. She told Johnson he is going to have to figure out how to update the form. She said they will not be doing a Comprehensive Plan in the next FY12 and Planning and Zoning is fine with the Board removing \$6,000 from that, which would make it \$4,000. It is normally \$10,000. Rettig said this would still allow the Board to incorporate some of land use plans. It gives Planning and Zoning a little bit of planning dollars. Planning and Zoning expects in two or three years, depending on the County's work flow, they will not only want the \$10,000 back, but inflation will have increased that amount. In the interim, there is no reason for the

County to continue to tax for \$10,000 when they really only need less than \$4,000. Planning and Zoning has proposed removing \$6,000 from that line item.

Rettig said looking at the last page of the document the Board can consider bringing all of the Green items the County is already funding into Planning and Zoning. Up until now, Planning and Zoning has been able to absorb the Green Initiatives of trainings, like the LEED certification and a Green Building conference Senior Building Inspector Ruben Arsate attended. With all of the continuing education Planning and Zoning will not be able to do that, so they build in the Green Team education and took all of the membership and dues so the first four lines are just education and training. The membership and dues are under Dvorak's budget so it would be somewhere because as of now it was operating in no person's land. Also, the \$1,500 that had been given to the Green Team was under Dvorak's budget so it would be somewhere also because that was outside of a budget.

Harney asked if all of the red is new. Rettig said yes, but the County was spending it. What really are new are the first five lines because the Green Initiatives need their own training lines. Sullivan said in terms of what the Board has on the screen, basically the Board is talking about \$1,500 additional dollars that was not spent before. Harney said the others are moved to this section and that is \$1,500 new dollars. Sullivan said the \$1,500 is the new money. Rettig said no, the \$1,500 was given to the Green Team but it was not put in anyone's budget. The Board said to pay the dues, but it was not put in anyone's budget. The first four lines are new.

Sullivan said Planning and Zoning absorbed that. Rettig said that is \$3,800 would be brand new dollars because in the past Planning and Zoning absorbed that in their own training lines. Sullivan said correct; the Dues/Training Sustainability line should be around \$7,500. He asked about the Grant Writing Intern. Rettig said Planning and Zoning was just supporting the Board's original argument. Sullivan agreed and said that needs to come out. Rettig agreed and said the Board said no to the Grant Writing Intern. She said Planning and Zoning's argument is that with Busard having studied ICLEI, they think there are a lot of Sustainability grants out there that the County could get if the County had someone to work on them.

Sullivan said when the Board does this and puts \$7,500 under Planning and Zone the bottom line does not change by \$7,500 because \$6,000 of it is an offset. So, the bottom line up top, the \$1.6 million is really only changed \$1,500 by that. Neuzil agreed. Rettig said Busard thinks the dues in the Green Team came out of Central Services this year. She said the Board agreed to it but they did not have line item; the Board has been paying dues out of nothing. The goal was to bring those into some else's budget so someone else would responsible other than the Board of Supervisors.

Sullivan said the same issue with Planning and Zoning and the dues is the same issue with the Medical Examiner because Hensch has offsets he will have in his budget as well that somehow the Board should acknowledge. Rettig agreed and said while Planning and Zoning is able to offset \$6,000 this year they asked Rettig to be clear that in two or three

years when the Board asks them to do a Comprehensive Plan they will have no money to do it. Sullivan agreed and said it is not forever. He said those are things Claiborne needs to try and capture; the offsets. Harney said if the Board takes it from other departments and put it in this area they want to make sure it is coming out of those other departments who do not have that built in. Sullivan and Rettig agreed.

Johnson said he is not sure if the ICLEI membership came out of Central Services and if it was put on one budget line. Rettig said Claiborne said Central Services. Johnson said he thinks that is probably right. He said the dues line may have been high. Sullivan asked if Johnson is referring to the dues for the National Association of Counties and that sort of thing. Johnson said correct, if that is where the money was taken from. He said he will check on where the money was taken from.

Rettig said if the document the Board has currently is compared with what Planning and Zoning gave the Board originally the dues line is wrong. Rettig said Busard told her he asked Claiborne how much Planning and Zoning paid for dues to these and Claiborne gave him a number. Rettig said when Busard started looking at the numbers online the number was actually too low; \$2,300 is the real number. Harney said they should have had Dvorak here. Rettig said those are all the Green Team items she knows.

Harney asked if the Board would like to start at the top of the list with Ambulance and move down. Rettig asked if that was their working plan. Sullivan said he is OK with it. Johnson said Pulkrabek should be here soon to clarify. There were some questions about the relative benefits of one deputy versus two. Harney said the Board can start at with Ambulance and work down and when Pulkrabek arrives the Board can visit with him.

Harney asked if the Board has everything back from Spenler as far as eliminating the Education/Training Supervisor. Neuzil said he does not think the Board asked Spenler for anything other than the need to follow up on the vehicle replacement, which is an action step. Johnson said he just sent Spenler an email, but he apparently is not at his desk. He thought Spenler may be able to come over right now. Neuzil asked if there were any other maybes the Board needs to go through, or any blanks on the chart. Sullivan agreed and said the Board already did some of this. Harney said Ambulance is covered.

Harney said the Board said yes to the added Assistant County Attorney position. Harney said next is the Auditor. Rettig said she is not clear how many people already work in that division and if whether they are actually doing the work in the division. She asked what is to stop from adding someone to that division and then deciding it is another elections person. Neuzil said funding wise, he is not sure if the Auditor's Office can do a lot of that.

Neuzil said he thought the Auditor's Office gave a pretty good argument, at least for the last several years. Edwards gave a pretty good argument with Deputy Auditor Dana Aschenbrenner and County Auditor Tom Slockett. Sullivan said Neuzil is right about the

funding. Neuzil said the department can not cross it. Sullivan agreed and said it either is or it is not. Neuzil said a little bit can be smudged on Election Day with hands-on work. Sullivan said he wonders about the department. Neuzil said with cross training, for example. Sullivan agreed and said it is hard to imagine that the highest overtime person in the County is in the Auditor's Office and there is not somebody in the office that can help somehow. Harney said there is a lot of responsibility with the payroll work done by Account Clerk II Carla Scherbring. Neuzil said payroll is something not a lot of people should be doing. Rettig said the Auditor's Office has five people in that division and only one person is responsible for it. Sullivan said Edwards is the back up. Rettig agreed and asked if there are five people in that division. Neuzil said he is not sure what it is.

Neuzil said he is still OK with it if the numbers are real. Sullivan said if the numbers are not accurate then the Board has to go back and look at everything they have talked about. Neuzil said he is assuming everything on the chart is right on target and with any of the scenarios the County is still living well within the reach. Sullivan said he agrees with Neuzil and everything comes back and rests on this document and whether the numbers are correct.

Neuzil said this is the first year in three years where the Board has changed the tune on employees. In the last three years the Board has said no new employees unless it is emergency response or the employee pays for him or herself. In the last three years that is who has been hired for the most part. This is the first year of allowing for a little flexibility. It is interesting how the County is looking at hiring an amount of new people and at the same time in Strategic Planning saying do not hire anybody until the Board has reviewed the plan first. Neuzil said there is a little bit of contradiction between things and he is concerned about that.

Harney said he is concerned about it too and has the same issues about cross training. He does not understand why it cannot be done. He said he thinks the argument presented to the Board from the Auditor's Office was that most of this will be paid for by what is currently being paid out in overtime. Rettig said that is only true if it happens. Harney agreed and said that is with any department.

Rettig asked if the document shows the total amount to have a half time clerk is \$27,814, or if the amount is reduced by the decision of the overtime hours. Sullivan said he does not think it is reduced. Johnson said he thinks it is the total amount and if he recalls the decision package showed around \$13,000 in overtime. Sullivan agreed and said the amount was around \$14,000. Rettig asked if the \$27,814 is the total amount to have a half time employee. Sullivan said yes, with benefits. Johnson said that is his understanding. Rettig said what can be done is to decrease the amount by the amount the department should offset overtime. Opposed to \$27,814 it should be made \$17,000 and get rid of \$10,000 of overtime pay. Harney said the amount is almost \$29,000, when the new computer is added in.

Neuzil said if the Board is interested in that kind of thing then it needs to be communicated with the Auditor's Office. Sullivan said looking at what the Board has

talked about so far they said no to the Ambulance Education/Training Supervisor. Lyness thinks she can almost pay for the new Assistant County Attorney position. The Account Clerk II in the Auditor's Office is a new position with some savings on overtime. Neuzil said when the Board asked the question it did not sound like a lot of overtime was going to be reduced. Rettig said that is what made her worried. Neuzil said the Board can budget for a limited amount of overtime. Sullivan said the Board has not completely decided on Public Health, the Sheriff will be here to talk to the Board and that fits the public safety that Neuzil talked about. He hopes the Hensch will be able to offset a lot of the medical examiner investigator salary. Rettig said not much. Neuzil said he looks at that as a bit of public safety too. Sullivan said hopefully the medical examiner investigator will offset a lot of that; the Board will have to see.

Harney asked if the amount of overtime can be deducted if the Board is going to approve the Account Clerk II position in the Auditor's Office. Neuzil, Sullivan, and Rettig agreed. Neuzil asked for someone to communicate with the Auditor's Office and see if there is some interest. Sullivan said maybe what Claiborne should do is add another column after Adopted Amount on the Decisions Pending spreadsheet. Neuzil said a column that shows savings. Sullivan agreed and said there are a lot of these items that have that. Neuzil agreed. Harney said he knows that the Auditor's Office puts a lot of overtime in because of elections and he is not sure if that crosses the line on the Auditor's budget or not. It may not make a difference if the Board tries to do that.

Rettig said there seems to be a continuous stream of all the \$10.00 per hour employees that the Board is signing. Harney said he thinks most of them are elections, part-time employees. Rettig said there are also part-time minutes employees. She asked Part-Time Recording Secretary Cynthia Courter if she is hired at \$10.00 to do minutes. Courter said yes. Rettig said there is a cost every time one of those employees is added, including staff cost and Human Resources cost.

Rettig said the Board will need to go over SEATS, which will be offset by some revenue. Neuzil said he had a chance to talk to SEATS Director Tom Brase for about 45 minutes on the issue and his vote can be changed now. He said that is why Brase sent the document to the Board. Rettig said she is glad Brase did. Sullivan said another column with offsets, like with SEATS, to show it is not a decrease of overtime, but it is an increase in revenue. He said when he looks through the budget the Board is nowhere near \$1.6 million because a lot of the items are just a different way of paying for things the County is already paying for. Neuzil agreed. Sullivan said the actual number is much lower. Rettig agreed and said trails are not an increase, it is exactly what the County did last year and probably should not have been in the decision. Sullivan agreed and said with the added Assistant County Attorney position, and assuming even a conservative estimate of \$20,000 increase in revenue, this increase is not shown anywhere. Brase is talking about \$50,000 of revenue in SEATS for the \$60,000 in salaries. Harney asked if Neuzil changed his vote to a no for the SEATS expanded driver hours/wages. Neuzil said he was a no. Harney said it does not show that way here. Neuzil said Johnson just changed it.

Rettig said she thinks there is a problem in how Claiborne has Social Services calculated. She said Claiborne put down to eliminate a position, which shows -\$75,000 and then \$75,000 is put back in. Then, Claiborne put \$35,200 back in to Social Services.

Rettig said she cannot tell if Claiborne put all the money in or just some of the money. Social Services is eliminating a position but adding more to the budget. Neuzil asked if Rettig is referring to Social Services. Harney said yes. Neuzil said if the Board looks at the breakdown of the Social Services budget on page two of the document it shows the Board that the Social Services comes up with \$4,000. Rettig said that does not really happen and that is the discussion she had with Correia. The Social Services department was not spending the items Correia is reducing. Neuzil asked which number Rettig is referring to. Rettig said page two, under cuts, number two and three were in the budget but Social Services has never spent that much money. Those items come back to the County as money back. Rettig said she is not sure if she wants people to find money back and find a new way to spend it all the time. Neuzil said that is what Correia did. His big concern was not this year it is the following year, is it now just a part of the new block grants and whether Correia will fill in the other.

Neuzil said Conservation Director Harry Graves did a similar thing with Conservation where the Board said the funding for the position was not going to be a part of the employees. Neuzil said he does not see that altered this year; it is like it got sucked in. Rettig said Graves said the new clerk would be able to be funded by Conservation forever. Neuzil said he does not think that was the case and the Board needs to check on it. Rettig asked if that is on Neuzil's list to get to Johnson. Neuzil said yes.

Rettig said the Board is talking about Social Services and the dollar amounts on Claiborne's spreadsheet do not reflect what Correia is actually doing. Sullivan said the bottom line for Correia with all of the decision packages was that the total of the three different departments was lower. Rettig said this is true, but Social Services has never spent that much money. Sullivan said but the items were budgeted. Rettig agreed. Sullivan said it is lower than what was budgeted. Rettig agreed and said it is new spending. Sullivan agreed and said all the Board is doing is budgeting. Like Dvorak's \$10,000 from Planning and Zoning was spent once in a while, but not every year. Rettig said Correia is eliminating \$24,500, if the position is eliminated, of money that has never been spent.

Sullivan said he does not know if that is actually true. He thinks the County used to spend some of it; there were people at Chatham Oaks that would come and go. Rettig said the County may have spent it at some time. Sullivan said it has been a couple of years. Neuzil agreed and said the money may have been pulled for the United Way flood relief. These are extra dollars sitting there and that is what the County did in 2008.

Rettig said a lot of the positions the County are looking at adding have to do with overtime, increased revenues, or something that allows the County to bring in new money or lower the bills. If a sustainability intern or an AmeriCorps intern is brought in, the goal is to lower the County's bills somehow, whatever the bills are. Neuzil said the

Social Services position is spending more money. Rettig said a grant writer is to bring in new money; this position does not have any offset of income. It is spending new money on personnel with no offsetting. Sullivan said the bulk of the increase is less on personnel and more on the actual money that is granted through General Assistance. Rettig said it is \$25,600 in new personnel costs. This position and the proposed Account Clerk II position in the Auditor's Office do not have any offsetting trigger.

Neuzil asked what Rettig is referring to with the \$25,000 amount. Rettig said it is \$20,000 to go to full-time for Correia's assistant, \$3,600 for AmeriCorps, and \$2,000 to increase the hours of Empowerment. Neuzil agreed and asked if the rest goes into the grants and the nurse. Rettig said to increase the general services and the nurse. Johnson said to clarify with the change, the only change to the grants is the nurse, and otherwise Correia has kept things in a decrease to Uptown Bill's. With taking out the Innovation Funds all of the grants are at the same amount as last year except for Uptown Bill's. Rettig agreed. Johnson said the increase is to the General Assistance. Neuzil said he thought there were a few decreases outside of that. Johnson said Correia took them out. Rettig said Correia went back and took them out when she began looking at doing the Innovation Funds. Johnson said he was not sure if that had been clear. Neuzil said he is glad Johnson said something and he will review those items. He said he has not looked at page three and four. Johnson said Correia bumped all the grants back to where they were except Uptown Bill's.

Rettig said the Board has public safety decisions, Strategic Plan decisions, personnel decisions, and decisions that save the County money. Rettig said with this position it is not any of those three and that would be true of the Auditor's Office decision too. Neuzil said to him the Social Services position is a little bit of Strategic Planning because Correia has created a Social Services block grant fund. Rettig said Correia is removing that fund. Neuzil said he is confused. Sullivan said he thinks it is still a part of the budget. Rettig said in the memo to the Board, Correia has removed the Innovation Funds for this year because she must have listened to the Board's meeting carefully and says "upon further reflection the Strategic Planning for the entire Social Services block grant should take priority over creating a smaller fund." Rettig said Correia's idea is to remove it this year, do the Strategic Planning, and bring it back next year with everything incorporated.

Sullivan said he does not have the Strategic Plan in front of him, but he thinks the increase to General Assistance is a quality of life issue that the Board has discussed. Neuzil agreed and said without that fund the County is 18 months from doing anything. He said the Board will do some planning. There is planning and funding, but if funding is not done plans get dusty quickly.

Harney said he is concerned about Social Services eliminating a position then turning around and spending that money somewhere else when it could be holding the line on what the expenditure is worth. Neuzil said he needs some time to reflect on this item, read it closer, and bring it back up at the Budget Meeting scheduled for January 14, 2011. Rettig said this item is a problem for her. Neuzil said he likes the idea of being able to

explain that the money the County is taxing for focuses on public safety, strategic planning, and creating positions that will likely pay for themselves. When the County goes outside of that, those are the items that need to be questioned very hard. This is one of those items.

Harney said he is afraid, especially when looking at what may come up in the future. If the new governor says taxes will be cut, Harney does not know where the County will find money to meet the bills. If the County starts adding he has a problem with it. The County will have to cut somewhere if that is the case. Neuzil said the County will be fine for this year's budget; it is FY13's budget that the Board has been warned about.

Rettig said with consideration to the increases to General Assistance, in general, the County overtime should have had inflationary increases. She said the problem is she does not like doing it all at once. It will not be easy for the Board to say \$50,000 will be taken out if there are budget troubles next year. Sullivan said he thinks the County is behind, for example, compared to Linn County, and this is an opportunity Correia has shown through the budget. The Board can argue whether the County was spending the money, but the County was taxing for it. Rettig agreed. Sullivan said what the Board is considering here is what the County is taxing for and Correia is giving a proposal where the County will tax for less. Neuzil said he has problems.

Johnson said the Innovation Fund is out and asked about the Sexual Assault Nurse Examiner position. Neuzil said he is no; he is a no for all of the items until he has a better understanding of it. Rettig asked what line Johnson is referring to. Johnson said he is looking at the Sexual Assault Nurse Examiner Program. Rettig asked if she is a no on that item. Sullivan and Johnson said Rettig is listed as a maybe. Rettig said she still does not understand if the department will be able to do it. She said she does not understand how the department will fund the position if they only receive half of the funding they requested. No one has proven that it matters if they only get half.

Johnson asked if there are any other changes. Rettig said not on that item. Sullivan said this item is not on the document so it is confusing because he would rather have the \$15,000 going to an increase in General Assistance. Johnson said General Assistance is under Social Services. Sullivan and Rettig said yes. Sullivan said if he had to choose one he would prefer to see the funds go into General Assistance rather than the Sexual Assault Nurse Examiner Program. Rettig said she is a yes to eliminating the position but is a maybe or a no on increasing General Assistance. The increase to General Assistance is an increase of \$35,000 and Correia has now made it \$66,000. Rettig said that is wrong to start with and why the math is confusing. Sullivan said the whole section does not add up. Neuzil asked if Claiborne can update what those lines are now. Johnson said yes. Harney said the Board is going to have to revisit some of these items. Neuzil said he likes the theme the Board has been talking about just now.

Sheriff's Office

Harney asked if the Board is ready to move on to the Sheriff's Office. Harney said the Board was talking about funding one deputy rather than two and the benefits of having two rather than one. He said it makes a big difference, but schedules and such need to be considered. Rettig said she thinks she messed up because she said at some point Pulkrabek said he needed the deputies in pairs because of scheduling. She asked if it helps anything if the Board only approves one position.

Pulkrabek said it does help and Rettig is right. He said Rettig met with Captain-Chief Deputy Joseph Lalla. If they would have gotten more into the planning, the Sheriff's Office would have to go into a lot of details on the schedule. It is hard to show the intricate details. He said the simple answers to the Board's questions are, if one deputy is hired they would be put on an evening rotation. That does two things; it would give the department balance on rotations because two new deputies were hired this year, and it would bring balance to the night shift. If two deputies were hired the department would add one to nights or evenings and one to days. This would get the Sheriff's Office closer to the point in time where the County was always able to say they always have three deputies on during the day. The Sheriff's Office had a long discussion in the past that during the week days it is not as important because those people wearing suits can go if things get bad, and they do often go. The weekend is where it causes a problem.

Pulkrabek said as the Sheriff's Office moves forward in adding positions with a goal of having the Patrol Division at 30, based on the population with one per 1,000, this helps the County look at span of control. Regardless, the County has gaps in coverage and supervisory coverage. There is plenty of coverage for supervisors Monday through Friday during the day and evenings. The current patrol sergeants are on a 12 hour shift. There are four, with two on one rotation and two on another. These sergeants come in and work 3:00 p.m. to 3:00 a.m. The gap in coverage is from 3:00 a.m. to 7:00 a.m. during the week. On weekends from 3:00 a.m. to 3:00 p.m. there is a gap where there are no supervisors.

Pulkrabek said looking at any law enforcement agency there would not be that sort of gap. For example, the Iowa City Police Department not only has a shift supervisor like a lieutenant, but they usually have a couple of sergeants as well. Johnson County does not have that luxury to get there. Rettig asked if even at peak staffing the Sheriff's Office only has three people out on duty on nights and weekends. Pulkrabek said at times, but at night the minimum staff numbers are much higher. At 1:00 a.m. the minimum for staffing is three. The staffing numbers can go down to three from 12:00 a.m. until 7:00 a.m. Pulkrabek said the simple answer to the question is yes and one of those staff members is often a supervisor. Rettig asked if the supervisor is on patrol. Pulkrabek said yes, and currently supervisors on patrol are only out until 3:00 a.m.

Rettig asked if the hiring in pairs applied to this year because hiring in pairs allowed the County to fill gaps in time. At this point, hiring one staff member at a time helps. Pulkrabek said it does help; it helps on the nights because it brings in the balance to equal out the nights. The days is a move forward to try and get to a point where the County will always have three on duty in order to raise the minimum.

Sullivan said his biggest concern a few years ago when the Board started talking about this topic was the late night situation. When the one person shows up to back up the other, they are completely uncovered. Pulkrabek agreed. Sullivan said that was the situation that Board agreed was not acceptable and it needed to be fixed. He said it basically has been fixed and this will reinforce that change. The next patrol deputy to come after this hire would be used to help strengthen the patrol numbers during the days. Pulkrabek agreed and said the second person would also strengthen the patrol numbers during the days. The first position would be nice. Sheriff's Major Steve Dolezal said the first position would bring balance. Sullivan said the person they are discussing would bring the balance and would finish the night. Rettig said the position would finish up the gap in the nights and weekends. Pulkrabek agreed.

Neuzil said one of the things the Board would like to know is if this position is funded, it does meet the criteria and the County lives within the budget, the Board would want to be able to explain to the community that there are more patrols out. There is a sense the Board wants to continue to meet the Sheriff's Office goal that has been identified. Neuzil asked Pulkrabek where the County will be after this year if they are able to fund this new position in the FY12 budget. Pulkrabek said if the Board funds one new position there will be 27 in the Patrol Division, three away from the goal that he has laid out for the Board. It has taken a while to get to the goal and the population has grown, but it gets the County to the ultimate goal that was laid out as a plan for the Board.

Rettig said one and a half are supervisory positions and she has in her mind that the County is five and a half short of the original goal. Neuzil said he would like to see patrols out; people want to see visibility of law enforcement. Pulkrabek said with the addition of the two staff members the minimums were increased on weekends and evenings. There is still the unbalance on nights where one rotation has less to draw from to be working. It does allow the County to increase the patrols and people will see them more. One of the key issues for the Sheriff's Office is the amount of training demands that has to be back filled. Virtually all of the training ends up being on overtime because of staffing.

Pulkrabek said the Sheriff's Office loses almost one deputy per day every month; they look at this by looking at the total training days are divided by 365 days per year. Almost every single day of a month the Sheriff's Office has someone that is not on patrol that is in training. This does not take into consideration the vacation time and holidays. Just the training demands, for example the annual in-service training, Mutual Aid Training Sessions (MATS), is currently going on. This training is scheduled two days a week for five consecutive weeks. All of the law enforcement agencies participate in this training. In the past, it has been three days per week, but it has been reduced to two. In 2012, it will be moved to three again because there is an opportunity to bring in mental health first aid. It is the goal to have every law enforcement officer in Johnson County trained on this program to help officers recognize mental illness and how to deal with

people who have a mental illness that they come into contact with. This is a little background as to why they would increase the MATS training.

Dolezal said he will go more in depth. They have talked about the one person balancing out the evening rotation. He asked Pulkrabek if his goal is to get the minimums on days changed with the other people. Pulkrabek agreed and said with the goals that he has laid out would help the County get to a point where there is never a day shift, weekends or otherwise, where there are not three uniformed patrol deputies out working. The County has things happen quite often where all of the patrol deputies end up being busy. He said as Sullivan said it is not as critical on days Monday through Friday as it is at night. The new position would get the Sheriff's Office to the goal and it will also help to make sure there is a supervisor on 24 hours per day seven days per week. It is important the County does not have gaps in that as well.

Rettig said this item is budgeted as patrol not supervisor. Pulkrabek agreed; he is talking about the ultimate goal, down the road. Rettig asked Pulkrabek to clarify the 30 patrol being needed and how she subtracted 1.5 and how that is five and half off. Pulkrabek said out of the current 26 patrol staff one and a half of those people is the patrol commander, Lalla, who is almost completely administrative, whether it is supervisory, patrol issues, or dealing with vehicle issues for the whole office.

Pulkrabek said the other half position is Lieutenant Gary Kramer. Half of Kramer's duties can be attributed to administrative; he is the town liaison. He meets with all of the towns each month, administers the Iowa Governor's Traffic Safety Bureau (GTSB) grants, and things like that. Kramer does get some patrol time in, but about half of his role is administrative. All of this has been taken into consideration with the goal of getting to 30 staff and that one and a half is still going to be there. Rettig said the Sheriff's Office would be at 31.5 if the County ever got there. Pulkrabek said no, he would love to be at 31.5, but they would be at 30 total for the division. One and a half of those positions would be administrative. Rettig said right now the department is at 26, one new position would get the department to 27, three short of the goal. Pulkrabek agreed.

Harney said that is pretty much where the Board was at for this year, one new position. He said he does not mean this as a negative, but when the two positions were argued for a year ago the Board approved two and Pulkrabek was not anticipating assistance from the State Patrol. He asked if the State Patrol did not have any layoffs in this area. Pulkrabek said the State Patrol does not word it as layoffs. Harney said they did not rehire.

Pulkrabek said the numbers of troopers in this area are way down compared to what it was in the past. What happened instead of layoffs is the State Patrol had an influx of stimulus money from the GTSB. Instead of laying-off the six, eight, or ten troopers across the state they transferred them to the GTSB program. Those troopers are not available for regular day to day calls; they are out working traffic enforcement. Unless it is a life and death emergency and if they are in this area the County is only going to get

help from them if it is a high risk situation. If they are close by they will stop by a crash but the Sheriff's Office cannot call them and ask for assistance at a crash. Pulkrabek said it is his understanding the troopers have their own agenda that they have to be working on.

Pulkrabek said normally when the Sheriff's Office gets a call down at Iowa City Regency Mobile Home Community, if the State Patrol is anywhere close they would come and help. There is less and less of this response because of the cuts they have seen. Rettig said the troopers were not laid off they; they were just reassigned to only traffic. Pulkrabek said correct. Dolezal said the money was diverted from the local entities so portions of the money that had been coming down for traffic assignments was diverted to the State Patrol to keep the officers on. Harney said the GTSB is paying their wages. Pulkrabek said the GTSB sent a large amount of money to the State Patrol for them to spend on creating this opportunity instead of laying-off.

Rettig said the County also needs to figure out the Inmate Housing Expense. She said Claiborne had to leave but he had pulled up the most recent month and it showed they had just reached the budget amount, half way through the year, which is good. In the past Pulkrabek was told not to come back for a budget amendment, get the amount high. Rettig said it is clear there is going to be an increase and now the Board needs to look out for 18 months. She said Pulkrabek had built in half a million and the Board is not clear if it is going to be half a million. When Pulkrabek was here originally the Board asked for Dolezal to crunch the numbers.

Pulkrabek said he looked at the numbers again and the County is still on pace for the current Fiscal Year to be less than \$1.5 million, which at the time when he was doing the budgeting they were on pace to be over that amount. Currently, based off of last month expenses they are currently at \$1.44 million. Rettig said no decisions have been made but as a place holder the Board has cut the amount to half, to \$250,000. If that amount is not high enough then the Board needs Pulkrabek to argue that.

Pulkrabek said the current budget is \$1.3 million and the Board increased it to \$1.55 million, he does not believe this will be enough. Rettig said Pulkrabek said they were on track to \$1.5 million. Pulkrabek said that is for the current year. Rettig asked if that amount is budgeted. Pulkrabek said for the current Fiscal Year \$1.3 million is budgeted and they are on pace to spend \$1.44 million. They are on pace to spend \$144,000 more than was budgeted on the current Fiscal Year, they were on pace to spend \$200,000 more when the budget was first put together.

Rettig said when Claiborne pulled up the budget the Sheriff's Office just in the past month hit the budgeted amount. Without Claiborne present she cannot explain it. Pulkrabek said without seeing the numbers Claiborne is using he is unsure. Pulkrabek uses the numbers off of a spreadsheet based on billing for each month averaged out with the cost per month. Sullivan said the payment could lag. Dolezal agreed and said they are billed in the rears; Claiborne could be figuring numbers through November 2010, because they have not been billed for December 2010 yet and is calculating December

2010 in there. Rettig said it could be lagging. Dolezal said they keep telling Claiborne those bills come in January for December. Pulkrabek said whenever the Board wants that information up to date and current they should send him an email. Claiborne is going off the budget and his numbers lag behind. Pulkrabek said he thinks the Sheriff's Office has only paid one December 2010 bill so far; there are more coming and they may be in their hands now because it is the second week of January 2011.

Rettig asked if Pulkrabek thinks they will hit \$1.5 million this year. Pulkrabek said no, \$1.44 million. Dolezal said that is what they are on pace for. He said they just had a staff meeting at the jail, and they were reviewing the football season and discussing the intake. He said the numbers were down and the Jail Sergeants were talking about the flow and were down. They think Pulkrabek had a big influence on that with his discussion through the media and the papers about the procedures that were put in place at the University of Iowa. The 21 law downtown may have had some effect on that too. The intake numbers were down throughout the year and they think statistically those numbers could stay down; the spring will be used to see where it goes. Dolezal said looking ahead at the next 18 months it is tough to predict.

Rettig said she took \$1.44 and multiplied it by 15% and added that number. She said somewhere it came up that the amount grows 15% a year. Pulkrabek said the growth varies because it used to be much smaller. Rettig said she got \$1.656 million and right now it is budgeted at \$1.3 million, which is \$356,000 more. Neuzil said add another hundred. Rettig said if the Board approves half a million that likely determines the Sheriff's Office is not getting a Patrol Deputy. Rettig said none of this is set because the Board does not have the Budget numbers. \$100,000 could mean a big difference here. Before the Board said not to come back for a budget amendment, get it right or be high, because the worst case is there are reserves. This year that may not be the story because they need it to be close. Pulkrabek agreed and said based on how this is going he can understand cutting the amount from \$1.8 million down to \$1.7 million, but that is as low as he would be comfortable. Rettig said Pulkrabek thinks the Board needs to approve \$400,000 of new money in the department's budget. Pulkrabek said yes.

Harney said he is confused because he thought this amount was in addition to what the Board had adjusted to last year. He asked if this is backing up and not including what they had adjusted to last year. Pulkrabek said at FY10 they were at \$1.2 million budgeted and they came in at about \$1.1 million. In FY11 they budgeted for \$1.3 million, which is the current year, and they are on pace to spend \$1.44 million. When they were preparing the budget, they were on pace to spend over \$1.5 million, With that sort of lump sum increase and taking into consideration the requests that Pulkrabek not come in for budget amendments and they tax for the amount upfront, that is why he came in with the \$1.8 million amount. They have seen some fairly large increases.

Sullivan said the Board should not lose track of the fact the County does not have a written agreement with Marshall County that guarantees Johnson County of any kind of rate. He said they are over a barrel if Marshall County decides they want to raise the amount even \$5.00 per day, there will be a tremendous increase in cost and Johnson

County has no where to go to get it. Pulkrabek said that is true, but there are local neighboring counties knocking on the door begging to house the County's inmates. Rettig said they just want them six at a time. Sullivan said they are looking for some of the business. Pulkrabek said they cannot handle them all. Sullivan said even if someone else wanted to go down to that level the County would have an increase cost in terms of the administration and the personnel. Pulkrabek agreed.

Rettig said Lyness has asked for multiple years for a case expeditor. She said Lyness has talked about combining case expediting with a full-fledged attorney that would also help the County with collections. She said Lyness made a good argument that if she had a case expeditor, things would move along and help reduce jail population. Rettig said the Board wants the number in the budget close, but they do not want it too high. She asked Pulkrabek if the amount is \$400,000. Pulkrabek said he is guessing. Rettig said she thinks they are guessing on everything. Pulkrabek said he is giving the Board the best estimate he can give. Harney asked Pulkrabek if his best estimate is half a million dollars. Pulkrabek said half a million is ideal based on the slowing of the growth the amount could be lowered to \$400,000, which would put their overall amount at \$1.7 million.

Neuzil said he is comfortable with \$350,000. Pulkrabek said that is the \$1.65 million overall amount. Neuzil agreed and said that is 15% above what the Board was going to be budgeting in FY11. Dolezal said if it was March 2011, they would have a better look at where the trend has been going. There has been a drop off and it is too early to give the Board an exact estimate. He said he is optimistic they will be able to come in on the lower end of the budget. The reality is \$400,000 is a safe number. Neuzil said he thinks everyone's numbers are close. He said he likes how Rettig factored in the numbers and considering the potential hiring of a new person that will help with the expediting and should help with costs.

Pulkrabek said the expeditor will not kick in right away and instantly move people along. Rettig said that is it exactly. Neuzil said it is between \$30,000 and \$40,000. Pulkrabek said as part of the Criminal Justice Coordinating Committee (CJCC) he has long supported an expeditor. The CJCC has seen it be very effective in Scott County. Pulkrabek said he is supportive of Lyness' position of trying to get a full-time staff member that is half tax or fine collection and the other half expeditor. He would not say anything against that position.

Rettig said if the County is moving people along and saving \$45.00 per day doing it that is good. Rettig said the Board put \$250,000 and she is now convinced that number is wrong because Claiborne's numbers are a couple months behind. She said Neuzil is saying \$350,000 and Pulkrabek and Dolezal are saying \$400,000. Neuzil said he liked Rettig's argument of 15% and trying to live within that amount. Harney said if the Board is going to do that then they must be prepared to make a budget amendment if it goes over. Neuzil said the Board has done that every year anyway.

Pulkrabek said the other thing they are not considering is the remodel project. He said if the project is completed by summer that may allow the Sheriff's Office some impact as well. Rettig agreed and said there would be two more cells plus the large cell. The County should not have to move people away quite as much. Pulkrabek said they are hoping that will have an impact. Harney asked Pulkrabek if they are looking to have those be full time cells. Pulkrabek said absolutely not. Rettig said it means they will not have to empty out for the weekend as much. Pulkrabek agreed and said not as much. Right now when they operate the jail a certain number of cells are open upstairs in anticipation of overnight inmates coming in that may have more serious crimes. The remodel may allow them to shrink that as well. They are hoping to hold the majority of the overnight inmates downstairs until court. Once court is done, the ones that are going to stay will be moved upstairs. He said that is the goal and they will see how it works, they do not know yet.

Rettig said even changing five people makes an \$82,000 change everyday. Not moving five people because there will be the new space downstairs makes an \$82,000 change in the housing. She said she multiplied it by \$45.00. Everything helps. Johnson asked the Board wants the amount at \$350,000. Rettig said she is willing to go with the \$400,000. Harney and Sullivan agreed with Rettig.

Neuzil said he does not. He said they spent six minutes arguing why it is going to be less and the Board just voted to increase the amount. He said he does not understand that. Pulkrabek said the Board was at \$500,000. Harney said he is basing it off of Pulkrabek saying this is what it needs to be at. Rettig said this is not a final decision; the Board has four more meetings. Neuzil agreed. Rettig said the Board may have some really bad news. Neuzil said it is good news they have dropped it \$100,000. Rettig said it has dropped \$100,000 from the original number. Sullivan said the Board knows it is a difficult number to predict. He said he would rather error on the side of predicting it was going to be more and miss and have a \$50,000 or \$60,000 that goes into reserve rather than having to go the other way and amend it into the budget. There is no guarantee the County will have the money.

Stutsman returned at 3:32 p.m.

Rettig asked Pulkrabek how many patrol vehicles are being replaced in a given year. Pulkrabek said seven to nine are replaced. Rettig asked Pulkrabek how much the County gets on the vehicles on trade in. Pulkrabek said about \$1,500 to \$2,000. Rettig asked if the County can have one of the vehicles; the Board can transfer \$1,500 to the Sheriff's Office budget. She asked if they are worthy to be driven not for an emergency.

Pulkrabek said that is the key. They would want to hand pick the vehicle very carefully. For example, the two Jail cars the department is getting rid of would be the prime vehicles, but they hang on to them until 160,000 to 180,000 miles. He said if the Board wants a vehicle they need to tell him and he will try to find one. There are times when they are concerned if they will get several of the marked cars to the dealer or not.

Dolezal asked if the vehicle would be for day to day use or for emergency use. Rettig said the Board is look for a vehicle for Hensch to drive when he does not need to transport bodies. The Board does not want to spend \$25,000 on a new vehicle. Sullivan said the vehicle would be used for driving to the hospital and that kind of thing. Rettig said it came up that Hensch could use an old patrol vehicle if there is no trade in value and if it has more value to the County. Harney said it does not have to be a marked unit; it could be a civil car. Rettig said the cost to strip the vehicle and put a new logo on would be cheaper then buying a brand new Ford Explorer.

Pulkrabek asked when the Board could let the Sheriff's Office know they want the vehicle. Stutsman said they have not made the decision for sure yet. Pulkrabek said that is something they need to know; the vehicles will have to be looked at closely for maintenance records because some are costing money. Rettig agreed and said there are some vehicles the County would not want to keep in their fleet. Pulkrabek agreed. Sullivan said he thinks the Board can safely ask Pulkrabek to look at a vehicle and let the Board know if there is a candidate or two. Pulkrabek said he can do that. Rettig said there are multiple people asking for brand new cars and if they are not rushing to an emergency then the worst case scenario is that the vehicle breaks down.

Pulkrabek said he saw the email about the fleet question and there are times when all of the school cars are tied up and there are times when they are not. If someone asked the Sheriff's Office about needing a vehicle to go to a school, they can check and they may be able to provide one. He said it is hard to know. He said he told the Board how much time people are gone for training, but depending on what training they are going the majority of the patrol division may take their marked car. Pulkrabek said they might be able to contribute to that pool if need be.

Rettig said if the vehicles are only worth around \$2,000 in trade in value and there is a worthy candidate that could go to someone who does not have to rush to the scene, just transporting paperwork and bodily tissues, that is ok. Pulkrabek said the Sheriff's Office can look at that for the Board and asked if he should communicate with Johnson. Sullivan said yes. Rettig said that would be great. Harney said Pulkrabek may want to talk with Hensch to see what his real needs are and if there is anything that will fit them. Rettig said Hensch needs a trunk and if Pulkrabek has a vehicle that he is not concerned about its safety would work. Pulkrabek agreed and said the ones that are not costing the County money to keep them going would be ideal.

Johnson asked if there was any question about the vehicle replacement. There are not any votes on that item. Johnson said it is not decision package. Rettig said the Board does not vote on the gray items because it is an annual item. Sullivan said Claiborne has already included it. Rettig said it is already budgeted in; that is how much it costs to replace vehicles every year. Johnson said he knows. Neuzil, Rettig, Harney, and Sullivan said they vote yes. Johnson said OK.

Rettig said that is the same as the shooting range because that was the third or fourth year of four years. Pulkrabek said they are coming into the third year of four for the

targets. Stutsman asked if they are any closer to nailing that down. Pulkrabek said they are in negotiations and have looked at some property but nothing closer. He said City of Iowa City Police Chief Sam Hargadine just got back from an assessment center in Ankeny. Apparently, Ankeny has an indoor shooting range and they talked about the cost of an indoor range and the ongoing cost. For example, the filters alone that have to be replaced about every three years are \$50,000. He is not sure how they calculate the life of the filters if it is the amount of rounds fired or a three year limit with unlimited rounds fired. He said the Sheriff's Office will look at the possibility of doing an indoor structure, but assumes it is going to be more expensive. He told Stutsman the short answer is no, but the long answer is yes, they are still looking.

Other Discussion Items

Harney said he needs to talk a second look at the half-time position at the County Attorney's Office. Rettig asked if Harney is talking about the County Attorney's Office or the Auditor's Office. Harney said the County Attorney. Sullivan said that was a full-time position. Harney said it was half-time. Rettig said it is \$80,000. Harney said the one the Board moved to \$15,000 from \$30,000. Stutsman asked if Harney is talking about Sexual Assault Nurse Examiner Program. Harney said yes.

Sullivan told Stutsman the Board had a lot of discussion earlier, but everyone agreed the key is they are not convinced the current numbers on the document are not going to be the correct numbers. Somehow it does not add up. Harney said they are going to have Claiborne explain it in more depth. Sullivan said the Board is going to have to double-check. All of the assumptions are there is a fairly considerable amount of money. Sullivan said he knows there are a lot of items he has said yes to and if the number is lower he will have to look at the items again.

Rettig asked what the County's personnel costs are per year. Sullivan said it is about 75% of the County's budget. Rettig said if the County has a \$75 million budget. Rettig asked if the 75% includes benefits. Sullivan said yes. Rettig said the personnel costs is \$56 million. If that went up 3% it would be \$1.6 million. The top sheet only has the tax askings going up \$900,000. Rettig said she does not see how the County can get there. Stutsman said that is what she has always wondered too. It does not seem like employment is included in the budget. Rettig said she does not think it can be because the tax askings on the top sheet goes from \$4.34 million to \$4.43 million; it is a \$900,000 increase in what the County is asking the tax payers to pay. She asked how that is going to cover \$6 million of Capital Projects and all of the personnel cost. Neuzil said and JECC. Rettig said she does not see how that can be.

Sullivan said the only thing he can think of is if the rollback gets a push. He said he does not know if it is applied after or before. Rettig said the one thing that changes and what she asked Kriz about is the Debt Service Levy amount going down 17%. She said she asked Kriz what debt the County paid off that \$600,000 is not being paid to. There is an item that rolled off. She said she could not figure it out because nothing has changed. Rettig said she had been told next year is when all of the debt rolls off. There is one debt

that went down, but the County is asking for \$600,000 less to pay debt than last year. That is still only a \$1.5 million difference. There is somewhere around a \$1.5 million increase in just payroll. Rettig said it does not make any sense to her. Johnson said they can start covering that on January 14, 2011. Johnson said he knows Edwards has gone through the document and checked it over as well. Claiborne has the whole packet and the Board can have that in advance of the meeting too.

Rettig asked Neuzil about his list of items. Neuzil said he has some additional things to think about. Harney asked if the Board wants to go through the rest of the items first and see if there are any differences. Rettig said she does not think anything has changed. She said they scanned through to see if anyone had changed their mind on anything and Stutsman did not have the chance to do that. Stutsman said she still wants to consider everything and will know what it actually means when the Board gets the numbers. It may be a whole difference scenario. She said so far the Board has been very generous. Harney agreed. Rettig said the Board has been generous about keeping the items on the list. She said the Board has not said yes. Neuzil agreed and it seems like this is too easy and something is not right. Harney said they were hoping to ask Claiborne today but he had to go home sick.

Johnson said one thing was added that was not on before is the lease with Chatham Oaks. What has been proposed is Chatham Oaks will be responsible for all future maintenance if the County will share the cost of replacing the boiler. Johnson said he talked to Assistant County Attorney Andy Chappell and they are getting an updated estimate on that cost. He said Chappell thought \$30,000 would be plenty to cover the boiler and if the County would do an interdepartmental transfer to have Assistant County Engineer Rob Winstead do the platting for the farm. Johnson said he thought that needed to be included to see what else the Board needs to know or if they are ready. Rettig asked if Johnson put the item on line 101. Johnson said yes.

Sullivan said he thinks that is a good suggestion. Neuzil agreed. Rettig said there were grants that would have paid for this and hopefully a new one would come up in the near future. Sullivan said there still could be a grant. Stutsman agreed. Sullivan said Facilities Manager David Kempf had done a preliminary estimate and the number that sticks out in his head is \$50,000 and that was a couple years ago. Rettig and Sullivan said \$30,000 would cover half of the cost.

Harney said he sees the bonding information for the road is built in for Shueyville. Johnson agreed. Johnson asked Harney and Stutsman if they are OK with the funding for Chatham Oaks. Harney, Stutsman, and Rettig said yes.

Neuzil said some of these items may have been brought up, the HHS payoff; some of these things will have an impact. If the Board does a spring budget amendment that would have an impact on what the County has left to transfer from the next year. These are some questions that the Board could make some assumptions even though the spring amendment will not come until spring. The Board can make some assumptions if they will budget for the HHS payoff for example. Rettig said Claiborne did answer the

question she had last week. Already in this year's budget it is planned to pay off half of it. Sullivan said it is on line 27. Rettig said Claiborne had but a placeholder originally at \$1,065,000 and \$500,000 will be gone no matter what, perhaps more if the County is able to pay it all off this year.

Neuzil said under that same tune of the spring amendments it has to do with the Ambulance Substation West with the Secondary Roads SEATS bays and the Jail renovations. The question is if that is something the Board of Supervisors wants accomplished the County has a certain amount of funding budgeted for it already. He asked if the Board would like to have a spring amendment or if the Board wants to budget for that so there is funding to pay it off on July 1, 2011. Those projects can continue for as long as they are budgeted for. When Kempf laid out the information in the public hearing process the date was set but the Board still has to determine the funding.

Neuzil said it would be nice to know if that is something the Board will do in a spring amendment or if that is something the Board should budget for, for FY12 and pay for it on July 1, 2011. He does not think these projects will be done before July 1, 2011, anyway. Sullivan said they are just now talking about going out for bid on January 13, 2011. Neuzil agreed. Sullivan said the County will not get anything back, by the time they advertise and everything; it will be March 2011 at the earliest. Neuzil said they are talking July 1, 2011, anyway with maybe some groundbreaking earlier, but that is probably not realistic. He said it was something to think about if the Board wants to budget for some of those items in FY12 or if they want to use spring amendment in FY11. Sullivan said there could be two months where the Board would have to float a bit of money. Neuzil said alright and those items need to be on the list.

Neuzil said the Board wrote down some justice center planning expenditures and that is included. Sullivan agreed. Rettig said it is \$100,000 on line 26. Neuzil said he wants to make sure court house improvements were factored in. Kempf had identified tuck pointing, stairs, and the entrance way of the County Attorney's Office. Rettig said there is \$500,000 in the budget but she cannot find the line. Neuzil said he thinks that is just for tuck pointing. Rettig said it is line 61. Harney said that is to complete the tuck pointing, but he is not sure about the remodel for the Attorney's Office. Neuzil said the Space Needs Committee had identified, which will be coming up in Key Issues, a priority to work on the inside stairs and the Count Attorney's entrance. Rettig said that is probably not included in the amount. Neuzil said he does not think it is included. Harney said he thought Kempf gave the Board an estimate on dollars. Neuzil said these are just questions for follow up.

Sullivan said that gets into the expenditures for the jail where there is a portion he wants to do because that buys the County space and time. There is another portions he is not interested in doing because at some point the County is going to do something different anyway. Sullivan said he is not interested in spending \$120,000 because there is no benefit. Neuzil said the Board can get that on the list and decide if it is not going to

be a spring amendment if it is going to be part of the FY12 budget. If it is not going to be either, the County will not do that portion of it.

Rettig asked Neuzil if he thinks those decisions should be on the document because the Board has not made the decision to do them in FY11. Neuzil said correct and they need to be on the document because if the Board does them in a spring amendment that reduces the amount of transfer the County will have, which factors in this budget. It would be nice to know if the Board is going to do them or not. Sullivan said if the numbers are right the County may as well pay for some of the items they think they need to do.

Neuzil said the justice center land fund was discussed at the CJCC meeting. Rettig said it is on line 98 for a quarter of a million. Neuzil asked about additional dollars for the Ambulance Medical Examiner CarQuest Facility. This was about looking at if the numbers were good and if it would be a good idea to put some numbers toward that project if the County has as much funding as it has. Rettig said she had thought about this also. There is one way to bond \$1.2 million, pay a million cash, and take a short-term loan through the bank for the remaining part. Whether the Board sets aside money in FY12 with the intention of building it in FY13, but having the first million or half a million already put aside. She would be in favor of doing that. Neuzil said that is the idea. The Board knows the project is well beyond \$2.4 million if two different bonding structures are identified. He asked if there are dollars available if the Board wants to start saving for that project. He said Kempf could come in to help the Board with that.

Neuzil said the Conservation clerk was briefly mentioned. Last year that position was funded out of Graves' existing budget and it was always to be funded out of his existing budget and not tucked in under employees. He said he thinks it got tucked in under employees because he did not see it broken out. He said he is curious if the Board is going to hold Graves' to the agreement or if not. Stutsman asked what Neuzil is referring to. Rettig said the personnel costs are not included in Conservation's budget, so Graves can keep a flat budget and all of the personnel costs are absorbed by the County, where Graves said he would be able to fund the position forever. It should reduce Conservation's overall budget by about \$25,000.

Neuzil agreed. He said he does not remember seeing that; he just found it in his old notes. Sullivan said last year it was around \$17,000. Rettig said when the Board makes a budget assumption they assume they are going to get health insurance, even though they may not. Sullivan said whatever the amount was, \$17,000 or \$18,000, Graves said he absorbed that. Moving forward, if it is not broken out like Neuzil suggested then Graves' overall budget, if still flat, then the personnel cost has been completely transferred. If it is lower, Graves could argue he is paying for a least part of it. Sullivan said he does not remember it being lower. Neuzil said he does not remember that being discussed. He said that needs to be followed up on to see if Graves is living up to what he said he was going to do.

Neuzil said the final thing is the County could potentially have some significant impact on residents with the new property maintenance code. He asked if the Board would want to create any kind of fund to assist residents to fix life safety issues within their homes. He said he could see a potential headline nightmare of the County booting out seven different families after the ordinance is imposed because they cannot fix the roof. Rettig asked if Neuzil is suggesting down payment assistance. Stutsman said rehabilitation assistance. Neuzil agreed, or to work with Habitat for Humanity. He said it is something to think about. Harney said he does not mind going through Habitat for Humanity or a similar organization to keep someone in their home. However, at the same time, he does not want to award funds to a property owner that is not keeping it up as they should and they are reaping all of the benefits.

Neuzil agreed and said he does not know what the balance is. There had been some discussion when Habitat for Humanity spoke with the Board in March 2010 about replacing one or two pre-1975 mobile homes in Johnson County each year via some kind of assistance program. He said he does not know what that program is, if it is a Habitat for Humanity investment, but before next winter, if County staff identifies six or seven families that are living in substandard, unsafe homes and they are kicked out there is the question of where they will go and who is responsible.

Sullivan said the Board knows there are buildings, trailers in particular, that are falling down or have fallen down and no one is doing anything to remove them. If it is unsafe the County may have to have money budgeted for the removal. The hope would be that money would be collected in future years; there would be a tax lien if the County is not paid back. He said the County may need a couple thousand dollars to demolish something. Stutsman agreed there may need to be money upfront.

Neuzil said everyone has ideas about things that are coming and it is something to think about. Sullivan said he thinks it would be good to put a small placeholder in the budget. Neuzil said it could be part of rural economic development because potentially it is an enhancement; it is a quality of life issue, but it could be a social service issue. Sullivan said it could be planning and zoning. Stutsman said maybe Habitat for Humanity applies for the money to do that. Neuzil said on the tax liens the County has the right to remove those. Sullivan agreed and said there is a cost. Neuzil said that benefits the mobile home park that should have had that removed anyway.

Stutsman asked if the owner then turns around and moves in another old one. Sullivan said it depends on who owns it. Neuzil said as long as the County has a policy a mobile home older than 1975 cannot be moved back in. Stutsman said she does not think this owner is someone who reads the law and obeys it. Neuzil agreed. Sullivan said he agrees with Neuzil that having something in the budget cannot hurt, especially if the numbers look the way they look. If the Board finds they are different, they may have to revisit that. Harney said this is another conversation because if the home is not livable the County should do something, but there should be a program in place. For example, the County could consider looking at bringing Federal Emergency Management Agency

trailers in if the government would provide a discounted rate. He said he knows they are not all designed for this area, but it is better than what the residents have currently.

Rettig said she has answered the Conservation budget question. Graves' budget went down \$2,870, not \$20,000 or \$25,000. Neuzil said not enough. Rettig said all of the yellow is blocked out. Neuzil said he figured Graves slipped it back in as an employee cost. Sullivan asked if there is a line that lists that person. Neuzil said he thinks it is an oversight and the Board can have it reviewed. Stutsman said the Board can review the item but asked if the Board is going to hold Graves to the agreement to fund the position. Rettig said she will hold Graves to the agreement because she voted it against the position in the first place. Neuzil said having Conservation fund the position is what he agreed to last year.

Rettig said it is probably on line six, part-time non-benefit wages administration listed at \$14,405, without Federal Insurance Contributions Act and Iowa Public Employees Retirement System dollars. Neuzil said that is the line. Rettig agreed and said the line is there blanked out. The overall Conservation budget without personnel included went down \$2,800. Stutsman asked if that is zeroed out. Rettig said no. On the document it is yellow because Claiborne does the calculations. Stutsman said she thought Rettig said it was in the regular budget and was zeroed out there. Rettig said no. Sullivan said there is about \$11,500 there. Rettig said the benefits are an additional cost and that is why she made the amount \$25,000 when it is probably about \$20,000.

Johnson said the Board can find out because there is a possibility Graves did not put the position in his payroll worksheet either. Neuzil said it may not be calculated. Stutsman said it sounds like Graves has calculated the position if there is a line item for a part-time staff member. Johnson said there is a line item, but it does not have the amount. Rettig said Graves does not fill out the amount; Claiborne puts the amounts in. Johnson said Edwards handles the dollar amounts in the budget. Rettig said it is a good catch because it looks like it has not been accounted for. Neuzil agreed. Stutsman said she has wanted Claiborne to remind the Board about what has happened on an item.

Harney said he thinks the Board has covered everything. Neuzil asked if the Board is meeting again Friday. Harney said yes and hopefully Claiborne will be back. Sullivan said he has two priorities going forward. Number one is to make sure the numbers are accurate in the budget. Number two is the \$1.82 million listed at the top of the budget that the County has is technically much less than that due to offsets, like what the Board talked about the County Attorney and with Hensch about fine collection. SEATS had several thousand dollars worth of revenue. He said he would like to see what the offsets do to the bottom line of the budget. Rettig said the County will capture back some of that money. Sullivan agreed and said the County may not assume all of it but the County can count on some of it. Neuzil said there needs to be another column after Adopted Amount that would reflect that. Rettig said a column for expected savings. Sullivan said a column for expected income or offset. Harney asked why a different document shows \$1.8 million. Neuzil said the items under the column have to be added. Harney said his document shows \$1.6 million. Rettig said Claiborne added items while the Board was

talking. Harney said OK. Neuzil said the Board has mentioned more that they need to make decisions on, like the Jail and the Courthouse. Rettig said Johnson made some changes too and the Board increased the Sheriff's Office budget. Neuzil said the \$1.8 million might go higher depending on what the Board decides on the budget amendments versus putting the items in the FY12 budget rather than FY11. Harney said the Board will see if the numbers are right and where they are at and they will go from there.

Neuzil asked the Board to give some thought about the mobile homes and the effect of the property maintenance code, maybe \$5,000 or \$10,000, a placeholder in case of potential need. Sullivan said he would not mind putting some funding in the budget. He said he thinks the owner of Thatcher Mobile Home Park Jim Hammes told the Board that it is about \$2,000 to get a mobile home torn down and moved away. Ten thousand dollars sounds like a minimum placeholder. Neuzil agreed. Sullivan said \$5,000 will not do very much.

Rettig asked Johnson what the Board will be addressing at the meeting scheduled for January 14, 2011. Neuzil said he thinks the money could go under Planning and Zoning. Stutsman said the money should be under Social Services. Sullivan said it depends on what the County ends up doing with the money. Rettig agreed and said if the mobile homes are going to be torn down that is not unlike the flood work that Dvorak has been doing. Sullivan agreed. Neuzil said if the County is going to fix a hole so the family can live there that is something different. Rettig said if the County allows Habitat for Humanity to apply for a grant to do the work then the amount is probably better under Social Services.

Harney asked for a reminder on the bonding. He asked if the costs are built into the payback or if the County has to come up with money for it. Stutsman said she thought it was all included. Harney said he thought so but wanted to make sure. Sullivan said it is all included. The only time there is an expense is if something is proposed and it fails, then the County is on the hook for the cost of the pre-work. Harney agreed and said there is a certain amount of Treasurer's cost.

Rettig asked what is on the Board's schedule for January 14, 2011, and when they will talk about transfers for roads. Neuzil said he assumes that is on January 14, 2011. Rettig said the Board has not made those decisions. Johnson said he thinks that needs to be on January 14, 2011. Rettig said that is a large amount of tax increase, as the Board found out last year. She said she thought Claiborne would make the assumption the Board is going to keep that dollar amount, the \$405,000. Claiborne did not make the assumption that is an ongoing item. It is not in the budget yet. Sullivan said Claiborne split the difference. Neuzil said some of it is in.

Johnson said it is his understanding that Claiborne included the dollar amount in his calculations, but his instructions to County Engineer Greg Parker were to not assume it. Rettig said she thinks that is fair, but one year of investing \$405,000 in maintenance does not get the County very far. After five years of funding, the County will have made good progress on catching up on what they had not been doing. She said before the Board has

a realistic look at the budget numbers they need to have numbers for what they want to do with funding for the maintenance because that dramatically changes the rule. Sullivan said according to what Claiborne wrote \$3,100,000 was put in the FY12 scenario. Harney said that amount was for last year. Sullivan said yes and that is what was put in this year's scenario. Johnson said the Board will cover that on January 14, 2011.

Adjourned at 4:07 p.m.

Attest: Tom Slockett, Auditor
By Cynthia Courter, Recording Secretary