

**MINUTES OF THE INFORMAL MEETING OF THE JOHNSON COUNTY  
BOARD OF SUPERVISORS:  
NOVEMBER 2, 2011**

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Chairperson Harney called the Johnson County Board of Supervisors to order in the Johnson County Administration Building at 9:00 a.m. Members present were: Pat Harney, Terrence Neuzil, Janelle Rettig, Sally Stutsman, and Rod Sullivan.

**EVALUATION AND GOAL SETTING OF MEDICAL EXAMINER  
ADMINISTRATOR MICHAEL HENSCH**

**Motion** by Rettig, second by Sullivan, to enter into Executive Session at 9:01 a.m. for an annual evaluation of **Medical Examiner Administrator Michael Hensch** under section 21.5(1.i), *Code of Iowa*, “to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Roll call: aye: Harney, Neuzil, Stutsman, Sullivan, Rettig.

**Motion** by Sullivan, second by Stutsman, to leave Executive Session at 9:26 a.m. Roll call: aye: Harney, Neuzil, Stutsman, Sullivan, Rettig.

Recessed at 9:27 a.m.; reconvened at 9:29 a.m.

**PRE-EVALUATION AND GOAL SETTING OF HUMAN RESOURCES  
ADMINISTRATOR LORA SHRAMEK**

**Motion** by Stutsman, second by Sullivan, to enter into Executive Session at 9:29 a.m. for an annual evaluation of **Human Resources Administrator Lora Shramek** under section 21.5(1.i), *Code of Iowa*, “to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Roll call: aye: Harney, Neuzil, Stutsman, Sullivan, Rettig.

**Motion** by Stutsman, second by Sullivan, to leave Executive Session at 10:16 a.m. Roll call: aye: Harney, Neuzil, Stutsman, Sullivan, Rettig.

Recessed at 10:16 a.m.; reconvened at 10:23 a.m.

**PRE-EVALUATION AND GOAL SETTING OF COUNTY ENGINEER GREG PARKER**

**Motion** by Rettig, second by Neuzil, to enter into Executive Session at 10:23 a.m. for an annual evaluation of **County Engineer Greg Parker** under section 21.5(1.i), *Code of Iowa*, “to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Roll call: aye: Harney, Neuzil, Stutsman, Sullivan, Rettig.

**Motion** by Rettig, second by Stutsman, to leave Executive Session at 11:07 a.m. Roll call: aye: Harney, Neuzil, Stutsman, Sullivan, Rettig.

**PERFORMANCE EVALUATION AND GOAL SETTING ISSUES**

Executive Assistant Andy Johnson said the Board has the chart and he will update it with the changes discussed today. He noted that the six month review for the Social Services Coordinator will be soon. He asked if the Social Services Coordinator will complete a self-evaluation. Rettig asked if they do a performance report on TV. Stutsman said no. Sullivan said they do a self-evaluation. Neuzil said they will not have a progress report but instead a self-evaluation, and he and Harney will prepare a pre-evaluation. Johnson suggested scheduling the pre-evaluation in December so it is ready for the January 2011 meeting.

Sullivan said that since his term as the liaison to Secondary Roads is ending, he will have time for another appointment. He has not been the liaison to the two departments due for evaluation in January, so he would like to be assigned to those two. Rettig said that would in all likelihood be Ambulance and Information Technology. Sullivan confirmed.

Adjourned at 11:09 a.m.

Attest: Tom Slockett, Auditor  
Recorded by Nancy Tomkovicz