

**MINUTES OF THE FORMAL MEETING OF THE JOHNSON COUNTY BOARD
OF SUPERVISORS:
NOVEMBER 10, 2011**

Chairperson Harney called the Johnson County Board of Supervisors to order in the Johnson County Administration Building at 5:30 p.m. Members present were: Pat Harney, Terrence Neuzil, Janelle Rettig, Sally Stutsman, and Rod Sullivan.

Unless otherwise noted, all actions were taken unanimously.

Motion by Stutsman, second by Rettig, to approve the claims on the Auditor's Claim Register, as approved by a majority of the Supervisors.

Motion by Stutsman, second by Neuzil, to approve the minutes of the formal meeting of November 3, 2011.

Motion by Rettig, second by Stutsman, to approve the payroll authorizations submitted by department heads, as approved by a majority of the Supervisors.

Motion by Stutsman, second by Rettig, to place on file the Clerk's Report of Fees Collected for the month of October, 2011, in the amount of \$13,411.90, as submitted by Clerk of District Court Lodema Berkley.

Convened **Public Hearing on the following Platting Application** at 5:32 p.m.

Subdivision Application 16850 of DeKalb Feeds signed by David M. Skaden, Office Manager, requesting preliminary plat approval of Frytown Milling Subdivision, a Resubdivision of Lot 2 of Yoder Dekalb Subdivision.

Sullivan asked why a site plan is not required. Planning and Zoning Assistant Planner Josh Busard said because there is no new construction now. A site plan will be required for improvements of 50% or more to an existing building, or for construction of a new building, but not for minor improvements. Sullivan said the southeast border of the property is adjacent to residential property and he wants to guarantee proper screening. Busard said yes, buffering and screening, downcast lighting, storm water management, and sensitive areas would be part of the site plan process.

**RESOLUTION 11-10-11-Z1
RESOLUTION APPROVING THE PRELIMINARY PLAT OF FRYTOWN
MILLING SUBDIVISION, A RESUBDIVISION OF LOT 2 OF YODER DEKALB
SUBDIVISION JOHNSON COUNTY, IOWA**

Whereas, the owner has filed application 16850 for approval of a preliminary plat Frytown Milling Subdivision, and a Resubdivision of Lot 2 of Yoder Dekalb Subdivision.

Whereas, the County Zoning Commission having studied said application recommends that the plat be approved.

Now, Therefore, be it Resolved by the Board of Supervisors of Johnson County, Iowa:

1. That said plat be approved.
2. That the Chairperson be directed to sign said plat.

Motion by Stutsman, second by Neuzil, to approve Resolution 11-10-11-Z1.

**RESOLUTION 11-10-11-B1
AMENDING THE FISCAL YEAR 2012 JOHNSON COUNTY BUDGET**

Whereas, the Board of Supervisors has held a public hearing pursuant to Chapter 331, Code of Iowa, to amend the fiscal year 2011-2012 County Budget; and

Whereas, the explanation of changes is as follows:

Expenditures increased for:

- Public Safety and Legal Services service area for Sheriff for Jail Alternatives program (\$167,285)
- Physical Health & Social Services service area for Public Health programming expenditure increases (\$20,544)
- Physical Health & Social Services service area for General Basic Block Grants for Livable Communities (\$4,000)
- County Environment & Education service area for General Basic Block Grants for ECICOG Revolving Loan Fund (\$12,500)
- County Environment & Education service area for General Basic Block Grants for Agriculture Safety (\$17,000)
- County Environment & Education service area for General Basic Block Grants for City of Literature (\$500)
- County Environment & Education service area for General Basic Block Grants for RC&D Foods (\$15,000)
- County Environment & Education service area for General Basic Block Grants for Convention & Visitors Bureau (\$2,500)
- Government Services to Residents service area for Recorder's Records Management (\$30,000)
- Administration service area for Board of Supervisors department for the Grant Writer position reclassification (\$35,000)
- Administration service area for Central Services department for Fleet Study (\$16,000)
- Administration service area for Auditor for IPERS adjustment (\$32,529)
- Other Capital Projects service area for REAP for fen land purchase (\$526,642)

- Other Capital Projects service area for Conservation Bond for fen land purchase (\$1,055,872)
- Other Capital Projects service area for Conservation Trust for Tornado Safe Room (\$156,249)
- Other Capital Projects service area for Technology (\$315,364)
- Other Capital Projects service area for Capital Expenditures for Sutliff Bridge (\$100,000)
- Other Capital Projects service area for Sheriff vehicle purchase (\$14,975)
- Nonprogram Current service area for County Farm for management fees (\$4,000)

Expenditures decreased for:

- Physical Health & Social Services service area for General Basic Block Grants reclassification of Flex Account (-\$25,750)
- County Environment & Education service area for Rural Basic Block Grants for Solon Library (-\$9,852)
- Administration service area for Central Services department for the Grant Writer position reclassification (-\$35,000)
- Other Capital Projects service area for Conservation Trust for fen land purchase (-\$320,000)

Revenues increased for:

- Public Health for Intergovernmental revenue (\$20,544)

The following interfund operating transfers and interfund loans are hereby established for these funds, and authority is given to the Auditor to transfer these amounts during the fiscal year as monies become available:

- From Road Construction Escrow to Secondary Roads for Interfund Operating Transfer Out (\$66,000) in consideration for private road work completed by the Secondary Roads department.
- From General Supplemental to Capital Expenditure for Interfund Operating Transfer Out (\$14,975) to provide the insurance claim proceeds collected to fund the purchase of a replacement vehicle for the Sheriff's departmental use.
- From General Basic to Conservation Trust for Interfund Operating Transfer Out (\$3,718) to provide the Conservation Trust the amount collected as revenue by the Conservation department in fiscal year 2011.
- From General Basic to MHDS for Interfund Loan Operating Transfer Out (\$3,000,000) to provide a short term loan in anticipation of possible cash flow shortages during the first half of fiscal year 2012.
- From MHDS to General Basic for Interfund Loan Operating Transfer Out (\$3,000,000) to provide for the repayment of the interfund loan from General Basic fund that must be retired prior to the end of fiscal year 2012.

Whereas, after consideration of all comments at said hearing the Board of Supervisors has determined that it will be necessary to amend the 2011-2012 budget; and

Whereas, the amendment does not increase taxes to be collected in the fiscal year ending June 30, 2012.

Therefore be it Resolved that the following expenditures and interfund operating transfers and interfund loans of the fiscal year 2011-2012 county budget be amended:

EXPENDITURE INCREASES (by Service Area):

- Public Safety & Legal Services increases by \$167,285 to \$21,471,128
- County Environment & Education increases by \$35,398 to \$3,588,937
- Government Services to Residents increases \$30,000 to \$2,322,149
- Administration increases \$48,529 to \$7,566,703
- Nonprogram Current increases \$4,000 to \$7,000
- Capital Projects increases \$1,849,102 to \$10,268,455
- Other Financing Uses Operating Transfers OUT by \$6,179,296 to \$28,340,739

EXPENDITURE DECREASES (by Service Area):

- Physical Health & Social Services decreases by \$1,206 to \$8,852,575

REVENUE (by type):

- Intergovernmental increases by \$20,544 to \$20,156,347
- Operating Transfers IN increases by \$6,179,296 to \$28,340,739

Motion by Rettig, second by Neuzil, to approve Resolution 11-10-11-B1.

**RESOLUTION 11-10-11-B2
CHANGING DEPARTMENTAL APPROPRIATIONS**

Whereas, the Board of Supervisors has held a public hearing pursuant to section 331.434(3), Code of Iowa, to amend the fiscal year 2011-2012 County Budget; and

Whereas, the explanation of changes is contained in Resolution 11-10-11-B1; and

Whereas, the amendment does not increase the taxes to be collected in the fiscal year ending June 30, 2012; and

Whereas, all comments from the public have been heard.

Therefore be it Resolved that the following department appropriations be changed as follows:

DEPARTMENT EXPENDITURES (Service Area):

- Dept. 08- Sheriff (Public safety and Legal Services service area) increases \$167,285 for YTD appropriation \$10,949,537
- Dept. 04- Public Health (Physical Health & Social Services service area) increases \$20,544 for YTD appropriation \$3,341,245
- Dept. 20- General Basic Block Grants (Physical Health & Social Services service area) decreases \$21,750 for YTD appropriation \$1,242,655
- Dept. 20- General Basic Block Grants (County Environment & Education service area) increases \$45,250 for YTD appropriation \$264,815
- Dept. 23- Rural Basic Block Grants (County Environment & Education service area) decreases \$9,852 for YTD appropriation \$764,077
- Dept. 87- Recorder's Records Management (Government Services to Residents service area) increases \$30,000 for YTD appropriation \$60,000
- Dept. 18- Central services (Administration service area) decreases \$19,000 for YTD appropriation \$703,455
- Dept. 05- Board of Supervisors (Administration service area) increases \$35,000 for YTD appropriation \$737,726
- Dept. 03- Auditor (Administration service area) increases \$32,529 for YTD appropriation \$1,259,264
- Dept. 32- REAP (Other Capital Projects service area) increases \$526,642 for YTD appropriation \$584,216
- Dept. 83- Conservation Bond (Other Capital Projects service area) increases \$1,055,872 for YTD appropriation \$1,055,872
- Dept. 82- Conservation Trust (Other Capital Projects service area) decreases \$163,751 for YTD appropriation \$228,249
- Dept. 40- Technology (Other Capital Projects service area) increases \$315,364 for YTD appropriation \$1,095,366
- Dept. 44- Capital Expenditures (Other Capital Projects service area) increases \$114,975 for YTD appropriation \$1,639,309
- Dept. 25- County Farm (Nonprogram Current service area) increases \$4,000 for YTD appropriation \$7,000

EXPENDITURES AND USES:

- Road Construction Escrow to Secondary Roads (Interfund Operating Transfer Out) increases \$66,000 for a budgeted total of \$66,000
- General Basic to MHDS (Interfund Loan Operating Transfer Out) increases \$3,000,000 for a budgeted total of \$3,000,000
- MHDS to General Basic (Interfund Loan Operating Transfer Out) increases \$3,000,000 for a budgeted total of \$3,000,000
- General Supplemental to Capital Expenditure (Interfund Operating Transfer Out) increases \$14,975 for a budgeted total of \$14,975
- General Basic to Conservation Trust (Interfund Operating Transfer Out) increases \$3,718 for a budgeted total of \$98,321

DEPARTMENT REVENUES (Type):

- Public Health (Intergovernmental revenue) increases \$20,544 for a budgeted total \$1,478,066
- Secondary Roads from Road Construction Escrow (Interfund Operating Transfer In) increases \$66,000 for a budgeted total of \$66,000
- General Basic from MHDS (Interfund Loan Operating Transfer In) increases \$3,000,000 for a budgeted total \$3,000,000
- MHDS from General Basic (Interfund Loan Operating Transfer In) increases \$3,000,000 for a budgeted total \$3,000,000
- Capital Expenditure from General Supplemental (Interfund Operating Transfer In) increases \$ 14,975 for a budgeted total of \$14,975
- Conservation Trust from General Basic (Interfund Operating Transfer In) increases \$3,718 for a budgeted total of \$98,321

Motion by Stutsman, second by Sullivan, to approve Resolution 11-10-11-B2.

Motion by Sullivan, second by Stutsman, to approve and authorize the Chairperson to sign a contract for Fall 2011-Spring 2012 Crack Sealing Program with Illowa Investment, Inc. of Blue Grass, Iowa, in the amount of \$37,873.00.

Motion by Neuzil, second by Rettig, to update the Licensed Practical Nurse Job Description.

Motion by Stutsman, second by Sullivan, to reappoint Dawn Terrell to the Johnson County Zoning Board of Adjustment for a term ending December 31, 2016.

Motion by Neuzil, second by Stutsman, to reappoint James Amlong to the Johnson County/Iowa City Airport Zoning Board of Adjustment for a term ending December 31, 2016.

Motion by Sullivan, second by Neuzil, to approve and authorize the Chairperson to sign a benefit contract renewal with Synchrony for Employee Assistance Program (EAP) effective November 16, 2011 to November 15, 2012.

Motion by Rettig, second by Sullivan, to approve and authorize the Chairperson to sign a benefit contract renewal with TriStar for the Flexible Spending Administrative Services Agreement effective January 1, 2012 to December 31, 2012.

Motion by Neuzil, second by Stutsman, to approve and authorize the Chairperson to sign an agreement for Library Service to Rural Johnson County with the City of Iowa City.

Motion by Stutsman, second by Sullivan, to approve and authorize the Chairperson to sign an agreement for Library Service to Rural Johnson County with the City of Solon.

Motion by Stutsman, second by Neuzil, to approve the Memorandum of Agreement for the I-380 Corridor Coalition. Roll call: aye: Neuzil, Stutsman, Sullivan, Rettig; nay: Harney.

Motion by Rettig, second by Neuzil, to deny the June 9, 2011 Step 3 Dornbush Grievance from Public Professional and Maintenance Employees (PPME) Local 2003 Administrative Unit for the County Attorney's Office. Roll call: aye: Neuzil, Harney, Sullivan, Rettig; abstain: Stutsman.

Motion by Neuzil, second by Sullivan, to deny the June 20, 2011 Step 3 Dornbush Grievance from Public Professional and Maintenance Employees (PPME) Local 2003 Administrative Unit for the County Attorney's Office. Roll call: aye: Neuzil, Harney, Sullivan, Rettig; abstain: Stutsman.

Adjourned to Informal Meeting at 6:02 p.m.
/s/Pat Harney, Chair, Board of Supervisors

Attest: Tom Slockett, Auditor

Recorded by Nancy Tomkovicz

These minutes were sent for formal approval and publication on November 15, 2011.