

**MINUTES OF THE INFORMAL MEETING OF THE JOHNSON COUNTY
BOARD OF SUPERVISORS:
NOVEMBER 22, 2011**

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Chairperson Harney called the Johnson County Board of Supervisors to order in the Johnson County Administration Building at 9:25 a.m. Members present were: Pat Harney, Terrence Neuzil, Janelle Rettig, Sally Stutsman, and Rod Sullivan.

**VJ ENGINEERING STRUCTURAL ENGINEER TIM MCDERMOTT, E.I.:
REVIEW OF BIDS FOR SUTLIFF BRIDGE RECONSTRUCTION PROJECT**

VJ Engineering Structural Engineer Tim McDermott said several projects need to be accomplished for the Sutliff Bridge rehabilitation project. These include the construction of the eight-span 155-foot timber west approach spans and the 27-foot timber east approach span which includes a new east abutment. Other tasks include replacing the timber deck and the steel handrail in the existing truss spans, constructing the new steel Parker truss spans to the east, as well as tuck pointing and scour protecting the existing limestone piers.

McDermott said Taylor Construction Inc. placed the highest bid for \$2,332,327, and Iowa Bridge & Culvert placed the lowest bid for \$1,582,097.95. The second lowest bid was from Cramer & Associates, Inc. for \$1,614,840.

Sullivan said it is important to note this is well below the engineer's estimate. McDermott said yes, the primary reason for that is due to the difference in steel price. When VJ Engineering originally performed the feasibility study, a fabricator quoted the unit price as \$10 per pound of steel. That price has since changed in the last year.

Neuzil asked if this cost covers everything or if VJ Engineering's services are budgeted separately. McDermott said this quote is solely for construction, including the bridges erection and fabrication. Neuzil asked if there is a total cost for everything associated with this project. McDermott said that would include the construction costs plus engineering fees of \$320,000. Neuzil clarified that the total cost of the project includes VJ Engineering's service fee as well as all construction fees.

Rettig clarified that the Federal Emergency Management Agency (FEMA) would cover any costs incurred by purchasing certain supply units whose price might later

change. McDermott said that is correct. Neuzil said before supporting this project he wants to clarify that any potential add-ons will be included in the whole cost covered by both FEMA and Iowa Homeland Security & Emergency Management. Sullivan said he thinks the use of the word “add-ons” complicates the issue because it implies a change order. He clarified that FEMA would pay for any cost overruns. Neuzil said he was referring to any cost overruns.

McDermott said FEMA agreed to pay for everything within the scope of the bid. FEMA would cover any unforeseen additional costs associated with the bid. Neuzil said additional costs are frequently added into contracts before they are put before the Board. He wants the public to understand that the federal and state governments are paying for this project, not Johnson County.

Harney clarified that the total cost for the construction, fabrication, and engineering fees will be approximately \$2 million. McDermott said right. VJ Engineering’s initial estimate included only the construction costs, not their engineering fees. Harney said with consensus from the Board this item will be placed on the December 1st formal agenda.

Johnson asked if McDermott will prepare a contract and McDermott said he will email one to Johnson before next week’s meeting.

EXECUTIVE ASSISTANT ANDY JOHNSON: CONTRACT FOR FLEET STUDY WITH MERCURY ASSOCIATES

Executive Assistant Andy Johnson said the Board discussed the contract for a fleet study with Mercury Associates several times as they approved the Requests for Proposals and reviewed the received proposals. There has been some negotiation between the three parties involved which has slowed the process. The proposed contract has been reviewed by the County Attorney’s Office and several changes were made at Assistant County Attorney Andy Chappell’s suggestion. Last year, the Board budgeted \$10,000 for this fleet study and included an additional \$15,000 in the latest budget amendment. This is a complete examination of the County’s fleet of vehicles and will include recommendations for improvements.

Rettig said joining forces with Scott County has saved money in the overall contract because the two counties can be included in this study at once. The County has discussed three different vehicles within the recent weeks. She would prefer to have someone with a much better understanding of fleet management review this contract and she is glad this is moving forward.

Sullivan said this is a good first step and provides the County with something to go on. Johnson clarified this contract is solely between Johnson County and Mercury Associates. He said Scott County has an identical but separate contract.

Stutsman asked when Mercury Associates will begin the study. Johnson said Scott County has already received the list of data that Mercury Associates desired. Johnson County should receive their data soon. A committee should be assembled including representatives from the various departments involved. He thinks work will start right away. Mercury Associates will provide a report 90 days after they receive the data requested. Mercury Associates staff will then interview County department heads and elected officials as well as view the facilities.

Harney asked if the study includes the SEATS program. Johnson said yes. Stutsman said she is ready to move forward with this contract. Harney said with consensus from the Board this item will be placed on the December 1st formal agenda.

REPORTS AND INQUIRIES FROM EXECUTIVE ASSISTANT ANDY JOHNSON

Johnson said a Key Issues Meeting is scheduled for November 23rd at 9:00 a.m., however, there is no Budget Work Session scheduled for the afternoon. Most County offices will be closed for the Thanksgiving holiday November 24th and 25th. A Budget Meeting is scheduled for November 28th at 1:30 p.m. The Iowa City School District is hosting the Joint Cities Meeting scheduled for November 30th at 4:30 p.m. The next Board Meeting is December 1st. A Work Session with Secondary Roads is scheduled for November 30th at 1:30 p.m.

Neuzil said a Strategic Planning Meeting is scheduled for November 30th at 9:00 a.m. and the Board has agreed to start the Work Session with Secondary Roads at 1:00 p.m. instead of 1:30 p.m.

REPORTS AND INQUIRIES FROM THE BOARD OF SUPERVISORS

Stutsman said the Board spent a lot of time at Iowa State Association of Counties (ISAC) Fall School meetings last week. She serves on the Mental Health and Disability Services Redesign Regional Workgroup and also the Secondary Roads Funding Task Force. She and Sullivan attended a Parking Committee meeting.

Neuzil said he and Rettig had a liaison meeting with Planning and Zoning Administrator Rick Dvorak. He said the Private Wind Generators Ordinance will come before the Board on December 8th and the Special Events Amendment will go before the Planning and Zoning Commission on December 12th. He attended the ISAC Fall School as well as the Iowa City/Coralville Area Convention and Visitors Bureau (Visitors Bureau) Board of Directors meeting. The Visitors Bureau's annual luncheon is scheduled for December 1, 2011 at the Sheraton Hotel in Iowa City.

Neuzil announced that the 2012 Olympic Wrestling Team Trials will be in Iowa City in April. This competition will determine the U.S. athletes who will qualify to represent the United States at the 2012 Olympic Games in London, England. He attended the Holiday Mingle hosted by Iowa City's Downtown Association and he is scheduled to

appear on 1630 KCJJ-AM radio during the noon hour today to discuss County issues. He will celebrate his 500th Listening Post on November 29th at the Iowa City/Johnson County Senior Center at 12:00 p.m.

Rettig attended the ISAC Fall School. She attended a roundtable with urban counties and drafted an editorial about Road Use Tax Funds that supervisors throughout Iowa could sign and then submit to major newspapers. She attended the Iowa City Area Development Group Board of Directors meeting and the 29th Annual Historic Preservation Recognition Program ceremony. She congratulated the Conservation department for receiving an award for the Bridges of F.W. Kent Park. She met with Mayor's Youth Empowerment Program FasTrac and Youth Leadership Director Henri Harper. She congratulated Harper and the FasTrac program for receiving recognition awards for their services.

Sullivan attended the Iowa City Area Chamber of Commerce's "A Toast to Our Communities" Breakfast awards ceremony. The Kasper family received the award for outstanding farm family at the ceremony. Sullivan attended the Joint Emergency Communications Services Administration Policy Board budget hearing. Sullivan encouraged Johnson County residents to look at the report the Iowa Fiscal Partnership created on Tax Increment Financing at www.iowafiscal.org.

Harney attended the ISAC Fall School and the Iowa City Area Chamber of Commerce's "A Toast to Our Communities" Breakfast awards ceremony. He congratulated Glenn and Pat Kasper for winning the award and thanked the Kasper family for their services to the community. He attended the Joint Emergency Communications Services Administration Policy Board budget hearing.

Adjourned at 10:01 a.m.

Attest: Tom Slockett, Auditor

On the _____ day of _____, 2011

Recorded by Nancy Tomkovicz

Sent to the Board of Supervisors on December 12, 2011 at 8:20 p.m.