

**MINUTES OF THE INFORMAL MEETING OF THE JOHNSON COUNTY
BOARD OF SUPERVISORS:
DECEMBER 15, 2011**

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Chairperson Harney called the Johnson County Board of Supervisors to order in the Johnson County Administration Building at 9:13 a.m. Members present were: Pat Harney, Terrence Neuzil, Janelle Rettig, Sally Stutsman, and Rod Sullivan.

**FACILITIES MANAGER ELDON SLAUGHTER: REQUEST FOR PROPOSALS
FOR RECYCLING AND WASTE MANAGEMENT SERVICES**

Facilities Manager Eldon Slaughter said the County uses four recycling and waste management carriers. He wants to combine everything into a single stream where everything can be combined and automatically sorted in one container.

Harney asked if it is correct the County would no longer need to sort the recyclable items if they choose a single stream system. Slaughter said that is correct. Rettig said this should cut down on the amount of garbage and dramatically increases the amount of recycling. Sullivan asked if this is anticipated to provide cost savings. Slaughter said yes. Sullivan said Johnson County has a buy local policy and he wants to make sure that is considered as bids come in. Slaughter said he would like to start accepting bids around January 1, 2012.

Rettig referred to section 2A of the request and said there may be a typo. The section lists five downtown facilities to be serviced and then says additional facilities would be included in an alternate bid. Those facilities are SEATS and Secondary Roads. The paragraph below indicates the County would like all seven of its facilities serviced. Executive Assistant Andy Johnson said that was noted and will be amended for the final draft.

Rettig agreed with putting out the request for proposals after January 1, 2012. Sullivan asked if the contractors will provide and education for the Board. Slaughter said yes. Most entities are willing to discuss the system.

The Board indicated a consensus to move forward.

BOARD OF SUPERVISORS: LETTER OF SUPPORT FOR IOWA CITY AREA DEVELOPMENT GROUP INVESTMENT CAMPAIGN

Harney said Iowa City Area Development (ICAD) Group President Joe Raso requests the Board sign a letter of support for the ICAD investment campaign. Raso said he spoke with the Board regarding the upcoming investment campaign and programming. This document is a draft that will go into a case statement document that will include the information here in addition to more detail on the types of programming the organization will do over the next five years. The breakdown of the budget for the programming will also be a part of this document.

Raso said ICAD identified 30 people or organizations throughout the area that are integral in ICAD's efforts to succeed at its goals stated in the document. ICAD's funding consultants recommended ICAD provide photographs of those people or organizations and/or signatures of individuals who can be put into that case statement. Raso asked if Harney would be willing to sign this document on the Board's behalf.

Raso listed the names of others who have signed the document: UI President Sally Mason, Kirkwood President Mick Starceвич, Iowa City City Manager Tom Markus, Coralville City Administrator Kelly Hayworth, and North Liberty City Administrator Ryan Heiar. Signatures from MidWestOne Bank President and CEO Charles Funk, Pearson Senior Vice-President of Operations, Scoring, Assessment, and Information Kathleen Minette, M.C. Jewelers President Mark Ginsberg, and Proctor & Gamble's Oral-B Laboratories Plant Manager Anita Falkofske Eaton. This is not a financial request but a request for recognition that entities are in this together to help drive the economy.

Board members were in favor of giving their support and they agreed that Sullivan would sign since he will be Chairperson beginning January 3, 2012.

GRANTS SPECIALIST SARA SEDLACEK: HAZARD MITIGATION GRANT PROGRAM APPLICATION FOR EMERGENCY GENERATORS AT COUNTY BUILDINGS

Grants Specialist Sara Sedlacek said the County is ready to move forward with the Hazard Mitigation Grant Program application for sirens and emergency generators at County buildings. This grant requires a 15% match. Emergency generators are expensive, so the match seems high. The quote is for generators large enough to keep the buildings running at nearly full capacity. If the grant is awarded, exact needs would be assessed. The entire application is for \$560,238 and the County's current match is \$84,036.

Sedlacek and Johnson met with Information Technology (IT) Director Jean Schultz because part of this grant was part of IT's plan because there are not generators to keep the network going. IT has been saving money for radio towers, but advanced technology renders those towers unnecessary. Some of the money saved for the towers can be put

towards this match. The County can either use money from the Capital Improvements budget or from IT. Sullivan asked if this will be the full amount. Sedlacek said yes.

Johnson said the costs will not be incurred until next year, so it can be budgeted in next year's Capital Improvements budget. Sullivan asked where the County's generators are located now, and where would they place additional generators. Sedlacek said one generator at the Jail. Additional generators would be placed at the Courthouse, the Administration Building, the Health and Human Services (HHS) Building, and SEATS and Secondary Roads. SEATS and Secondary Roads would have one large generator with two transfer switches to power the office building and maintenance shed.

Rettig asked if placing an emergency generator at the Courthouse is a wise idea in light of the fact that the situation may change in just a few years. She wonders if the County should invest Hazard Mitigation money and local money for something that may completely change in a couple years. It is not clear whether these generators could be reused in a new facility.

Slaughter said the generators are sized according to what the main breaker. The County needs to consider what defines an emergency and determine whether the generator is used to keep a building functioning or as a way to evacuate people from the building. A backup generator at the Courthouse would provide at least emergency lighting and could keep the heat and elevator going. Most of this can be sized down, but it is best to apply for everything first. The emergency generator that would be placed at the Courthouse could be moved. Rettig clarified that a generator at the Courthouse would not be wasted money. The County could either reutilize it in the future justice center or it could be moved to a different building. Slaughter said he is not exactly sure where it could go, but it could be reused. It will depend on the size of the building. The emergency generators are all self-contained and run on diesel fuel. They are good for a 24-hour run. The County would have to arrange to have the generators checked frequently.

Harney said the emergency generators serve a good purpose, but they have to be maintained and inspected. Slaughter said that is an additional cost. Rettig said people expect their government to be there in case of an emergency or crisis. Government is operated with electricity, so at least some of the County buildings need to be powered in case of a crisis.

Sedlacek said the original plan was to rent generators but after they looked into it they realized it was not feasible. She said Budget Coordinator Rich Claiborne estimates the County loses \$17,000 an hour in idle wages if they do not have power.

Stutsman asked if the match for the grant would be covered by IT and Capital Projects. Sedlacek said IT would be able to cover the entire match. The generators would keep IT's servers going and improve network security in an outage. The Geographic Information Services (GIS) shuts down in outages as well. Even though the Sheriff's Office has a generator, they cannot communicate with the Joint Emergency

Communications Center (JECC) or with the GIS when the power is out. Rettig clarified that during an emergency, the County would still have audio communication with the with JECC, an important distinction.

The Board reached a consensus to move forward with the grant application.

REPORTS AND INQUIRIES FROM EXECUTIVE ASSISTANT ANDY JOHNSON

Johnson said Employee Recognition is scheduled to take place today at 12:00 p.m. The Board will recognize 65 employees for service ranging from five to 35 years. A Budget Meeting is scheduled for 1:30 p.m. on December 16th. A Budget Meeting is scheduled for December 19th at 1:00 p.m. A Department Head Meeting is scheduled for December 20th at 1:30 p.m. A Strategic Planning Meeting is scheduled for December 21st at 9:00 a.m. Stutsman asked if there is a Budget Meeting scheduled for December 28th at 1:30 p.m. Johnson said yes. Stutsman asked if there is a budget meeting scheduled December 29th. Johnson said no. There is a Budget Meeting scheduled for December 30th 1 at 8:30 a.m.

BOARD OF SUPERVISORS: DONATION OF PROPERTY ADJACENT TO THE COUNTY FARM

Neuzil asked for an explanation of the purpose of the property donation. Property Developer and Owner Jerry Hilgenberg said there are 5.409 acres on the north side of the property contiguous to the County Farm. A road runs along the east side of that that will likely be extended to the County Farm property in the future. He and Property Owner Dick Kennedy thought this would be a good extension of the Iowa City park system into the County Farm property so there could be access from both areas. They believe the non-cash charitable contribution from the donation of the property would be beneficial to Iowa City, Johnson County, and their development. The property has not been appraised since 2008. The appraisal will be updated.

Sullivan asked if Hilgenberg recalls the 2008 appraisal of the property. Hilgenberg said it was \$118,000. Rettig said she viewed the property on GIS. Iowa City plans to take Willow Creek Trail and continue it up the creek and onto the land Hilgenberg is referencing. The creek is on this property and this is a riparian area.

Hilgenberg said MMS Consultants prepared some estimates. The property would be put into a private piece of property if developed. There would be some required grating and fill. It can be done, but the risk reward and time involved are considerations. It would be advantageous to have a park on the property.

Neuzil said this sounds like a win-win situation.

Harney said Iowa City looked at this property and thought it fits more with the County Farm than with Iowa City's use. Rettig said if extended, the Willow Creek Trail

would come through on County property. She asked if Hilgenberg and Kennedy would place any restrictions on the property preventing a transfer of the property from the County to Iowa City. Hilgenberg said it should not be a problem as long as the property maintains a park-like atmosphere. Rettig said no one knows today who will own that trail head, that part of the park, or who will maintain it 20 years from now.. Hilgenberg said they will not put any restrictions on that.

Neuzil said a future Board may have a different idea for that property. There is no guarantee it will remain as it is. Hilgenberg said he and Kennedy prefer to give the land without restrictions. Sullivan said Assistant County Attorney Andy Chappell is in the audience today listening to this conversation, and the Board will ask for his opinion before voting on whether to accept the donation. Sullivan said this is a very generous donation. Rettig agreed and said she appreciates the offer.

Harney said the Board will consider this offer at next week's Formal Meeting.

Chappell said the majority of the property has significant easements. There are sanitary sewer easements that cut across for Iowa City and a storm water management easement that will create some big restrictions on what can be done with the property. Everyone assumes the property will be used as open space. The idea to keep it as a buffer for the property the County already has is fine. He wants to adequately apprise the Board of any restrictions and he said there may be restrictions related to the platting. There have been several plats and five different subdivisions. Chappell needs to examine restrictions and possible liabilities for maintaining that property. There is a sidewalk on the eastern boundary of the property and if the County takes possession of the property, they will have to maintain about 115 feet of sidewalk.

Neuzil asked if the County can put up a sign like they will do for County trails. Chappell said no, that is a city sidewalk. Harney asked if the County can remove the sidewalk. Chappell said it will have to stay. Rettig said that is a problem. The County cannot send its maintenance crew every time it snows. Sullivan said the County could request an exception from Iowa City. Stutsman said she thinks that can be worked out. Chappell said the sidewalk on the opposite side of the road is maintained by Iowa City.

Hilgenberg said they have already donated the parcel on the east side of the property to Iowa City. Chappell asked if the City is maintaining it. Hilgenberg said they probably are. Chappell said he doubts there are a lot of maintenance calls on that stretch of sidewalk. Sullivan asked if the Board should assign someone to speak to an Iowa City Planning and Zoning representative about this. Chappell said he can try to contact Iowa City and confirm they are responsible for maintaining that property.

Rettig asked if the donors want to complete this in the 2011 tax year. Hilgenberg said if it would work out yet this year, that would be convenient but he realizes it is late in the year and that it may not work.

Rettig asked who would pay for the appraisal. Kennedy said they would gladly pay for the appraisal. Chappell said the fair market value of the property does not change anything for the County but is important to the donor when they claim the charitable donation with the Internal Revenue Service. Rettig asked if there are any out-of-pocket cost to accept this property other than sidewalk maintenance and Chappell's time. Chappell said the transaction would not be taken off the tax rolls until the County acquires it. The property is only assessed at \$3,000 or \$4,000, so the taxes are about \$69 per year.

REPORTS AND INQUIRIES FROM THE BOARD OF SUPERVISORS

Sullivan said he, Rettig, and Johnson are working hard on the agreement with the Urban County Coalition. He attended three of the site visits Social Services Coordinator Lynette Jacoby scheduled with local agencies. He and Rettig attended a meeting at the Neighborhood Centers of Johnson County. He and Stutsman attended a meeting at United Action for Youth, and he and Neuzil attended a meeting with the Rape Victim Advocacy Program. He thanked those involved with the agencies for the work they do. He serves on the United Nations Educational, Scientific and Cultural Organization City of Literature Board of Directors. He attended a meeting this morning with members of the County's legislative delegation. He congratulated Iowa Senator Bob Dvorsky on his retirement as an executive officer for the Sixth Judicial District of Iowa Department of Correctional Services. Sullivan extends his condolences to County Recorder Kim Painter on the loss of her father and to Emergency Management Coordinator Dave Wilson on the loss of his sister.

Stutsman said she visited the Mayor's Youth Empowerment Program 100% accessible apartment building. She attended a liaison meeting with Medical Examiner Administrator Michael Hensch. She also attended a safety meeting at Secondary Roads. Stutsman was present at the Johnson County Taskforce on Aging meeting regarding the lack of inspectors for nursing homes. She met with the subcommittee working on City and County Assessor Valuations and plans on presenting it to both conference boards for approval during their annual meetings. The Agribusiness/Bioscience Committee met December 13, 2011. Stutsman went on the United Action for Youth site visit with Sullivan. She attended the Economic Development Committee meeting, a Department of Human Services Council meeting in Des Moines, and an Iowa State Association of Counties meeting. Stutsman also attended a Targeted Case Management Committee meeting.

Neuzil said he and Sullivan met with Rape Victim Advocacy Program representatives. The Economics of Agriculture Breakfast Series will occur the last Friday of January, February, and March 2012. He is working with the Juvenile Justice Youth Development Program to find funding streams. He attended an Iowa City Area Chamber of Commerce legislative event and the Johnson County Empowerment legislative event. He congratulated Coralville City Council Member John Weihe on his retirement. He and Stutsman updated the Agribusiness/Bioscience Committee on the issues in the ag

community. His next Listening Post is scheduled for December 20, 2011 at 7:30 a.m. at Get Wired Coffee Shop in Lone Tree.

Rettig said she attended the second annual Christmas party for Iowa City Regency Mobile Home Park residents at St. Joseph's Catholic Church and she participated in Wreaths Across America. She attended legislative forums in Des Moines, the Metropolitan Planning Organization of Johnson County Urbanized Area Policy Board meeting, and a Livable Communities for Successful Aging meeting. She expressed condolences for the death of Carl Fongheiser, a member of The Quire and Secretary of the Johnson County Democrats.

Harney said he attended the Wreaths Across America event, a liaison meeting with Hensch, Ambulance Director Steve Spenler, and County Engineer Greg Parker, and he met with Johnson County residents to discuss road issues. He attended three legislative sessions including today's meeting with elected officials and department heads.

Adjourned at 10:32 a.m.

Attest: Tom Slockett, Auditor
Recorded by Nancy Tomkovicz