

October 16, 2009

Re: Johnson County Auditor  
County Administration Building  
913 South Dubuque Street  
Suite 101  
Iowa City, Iowa 52240

Dear Johnson County Auditor:

Please find a copy of my resume enclosed.

I am interested in serving the public as a Johnson County, Iowa Board of Supervisor. My experiences include serving as a City of Tiffin council member for 8 years (2000-2008). I have been active in many community committees and have a strong desire to continue as a Supervisor. A brief listing of activities is included in my resume. I have also been a member of the Johnson County Council of Governments serving on the Bicycle and Trails Committee as well as the Technical Advisory Committee. I am a lifelong resident of Johnson County, and would like to have the opportunity to provide service to my county.

Thank you for your consideration.



Karin A. Dils, P.E.

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OCT 16 2009



COUNTY AUDITOR

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COUNTY AUDITOR

Karin A. Dils, P.E.  
1330 295<sup>th</sup> Street NW, Oxford, Iowa 52322  
(319) 430-6007  
[karindils@yahoo.com](mailto:karindils@yahoo.com)

## Experience

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Arcadian Engineering LLC    Civil Engineer and Owner    Oxford Iowa  
May 2008-present

- Entrepreneur and owner of Arcadian Engineering focusing on providing quality engineering built on experience working with municipal and private developers
- Design engineer for street, sidewalk, sanitary sewer, water main, park planning projects, and private development plans
- Responsible for management, planning, and design of site developments, NPDES permits, topographic survey, and construction staking
- Proficient in the use of AutoCad and Microsoft programs

Arcadian Engineering & Surveying    Senior Civil Engineer    Solon, Iowa  
May 2007 – May 2008

- Management of transportation projects beginning with development through to closeout
- Development and presentation of funding options, grant applications and administration for proposed projects
- Provided inspection review for transportation projects including grading, concrete testing, water distribution, and storm sewer
- Design and management engineer for multiple projects, including grading, site layout, water, sewer, and storm sewer using AutoCad.

Hart-Frederick Consultants PC    Engineer    Tiffin, Iowa  
September 2000-May 2007

- Administration of multiple Iowa Department of Transportation projects. Projects included design, obtaining necessary permits, following IDOT bid process, construction inspection, construction management, and administration of all necessary IDOT daily reports and paperwork
- Design of municipal and private sanitary sewer and water distribution systems, storm sewer projects, streets, trails, pedestrian bridges, and private subdivisions.
- Familiarity of Iowa DOT applications, filing Iowa DNR permits, county permits, State Revolving Fund procedures, Community Development Block Grant applications, and local community procedural processes.
- Presentation of projects to city councils and homeowner's associations

Veenstra & Kimm, Inc.    Engineer    Coralville, Iowa  
May 1999-September 2000

- Provided inspection review for transportation projects including grading and concrete testing, sanitary sewer, water distribution, and storm sewer
- Design engineer for water distribution, storm sewer improvements, and trail design for multiple projects

## **Education**

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August 1995-May 1999                      University of Iowa                      Iowa City, Iowa  
B.S. Civil Engineering

## **Professional Licensure**

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P.E. Licensure                      January 2004  
E.I.T. Designation                      July 1999

## **Community Involvement**

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Rebuild Iowa Advisory Commission – Economic and Workforce Development Task Force                      2008  
Tiffin City Council Member, Tiffin, Iowa                      2000-2008  
Iowa City Chamber of Commerce Community Leadership Class 2007-2008  
Springmier Library Board Member, Tiffin, Iowa                      2000-2008

## **References**

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Brad Kirkpatrick, Arcadian Engineering & Surveying Board  
Dave Bluder, Arcadian Engineering & Surveying Board  
Dick Schwab, Arcadian Engineering & Surveying Board  
Glen Potter, Former Mayor of City of Tiffin  
Tom Novick, Novick Land Surveying

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