

JOHNSON COUNTY CONSERVATION BOARD  
REGULAR MEETING MINUTES  
May 21, 2019

BOARD MEMBERS:

Alice Atkinson, President  
Larry Wilson, Vice President  
Gene Zdrazil, Secretary  
Bill Waldie  
Connie Mutel

STAFF MEMBERS:

Larry Gullett, Director  
Emily Walker, Office Assistant  
Wade Schultz, Operation Supt.  
Brad Freidhof, Cons. Program. Mgr.

OTHER STAFF:

Susie Nehring, Asst. County Attorney

PUBLIC:

Joel Miller  
Sandra Smith  
Linda Kuster  
Andrew Juhl

President Alice Atkinson called the meeting to order at 5:37 pm.

Minutes:

Motion was made by Bill Waldie to approve the Johnson County Conservation Board Regular Meeting minutes of April 16, 2019 and Special Meeting minutes of April 23, 2019. Second by Larry Wilson with a unanimous vote.

Bills:

Motion was made by Bill Waldie to approve department 24 bills in the amount of \$46,910.21, department 32 in the amount of \$17,701.68, department 40 in the amount of \$2,567.33, department 82 in the amount of \$180,772.61, and department 83 in the amount of \$231,045.22. Second by Larry Wilson with a unanimous vote.

Connie Mutel arrived at 5:39 pm. Gene Zdrazil arrived at 5:41 pm.

Discussion by Public:

No discussion from public.

Business:

1. Discussion/Action – Review and action on bids for Phase 1 construction of the North Shop near Sutliff.

Motion was made by Larry Wilson to accept the low bid by Peak for Phase 1 of the North Shop. Second by Bill Waldie with a unanimous vote.

2. Discussion/Action – Authorization to execute a contract for construction of the North Shop near Sutliff.

Motion was made by Larry Wilson to authorize the Director to execute the contract for construction of the North Shop. Second by Connie Mutel with a unanimous vote.

3. Discussion – Results of the market research study conducted by the Vernon Research Group, Linda Kuster, Vernon Research Group

Discussion only.

Directors Report:

Director Larry Gullett reviewed staff activities and financial reports.

4. Discussion – Public comment regarding proposed changes to the park rules and regulations.

No public present.

5. Discussion/Action – Adoption of revised and updated rules and regulations for all areas managed by the Johnson County Conservation Board.

Motion was made by Larry Wilson to pass the resolution to adopt the revised and updated rules and regulations for all areas managed by the Johnson County Conservation Board. Second by Gene Zdrazil with a unanimous vote.

6. Discussion/Action – Review and action on bids for Phase 3 construction of the Hoover Trail.

Motion was made by Bill Waldie to accept the lowest responsive responsible bidder, Streb Construction, for Phase 3 construction of the Hoover Trail. Second by Gene Zdrazil with a unanimous vote.

7. Discussion/Action – Review and close out of the FY19 budget.

Motion was made by Bill Waldie to authorize the Director to close out the FY2019 budget. Second by Connie Mutel with a unanimous vote.

8. Discussion/Action – Reimbursement policy for staff persons attending the Iowa Law Enforcement Academy.

Motion was made by Connie Mutel to adopt the reimbursement policy for staff persons attending the Iowa Law Enforcement Academy. Second by Gene Zdrazil with a unanimous vote.

9. Discussion – Distribute documents for the Directors evaluation.

Discussion only.

The board took a break from 8:28 – 8:39

10. Discussion/Action – closed session regarding potential purchase of particular real estate. Closed session per 21.5(1)(j) Code of Iowa to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.

Motion was made by Connie Mutel at 8:39 pm to go into closed session regarding potential purchase of particular real estate. Closed session per 21.5(1)(j) Code of Iowa to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Second by Gene Zdrazil with a roll call vote as follows: Wilson, aye; Atkinson, aye; Zdrazil, aye; Mutel, aye; Waldie, aye.

Motion was made by Bill Waldie to come back into open session at 8:57 pm. Second by Connie Mutel with a unanimous vote.

Announcements/Correspondence:

Next Regular Meeting of the Conservation Board – June 18th, 2019, Kent Park  
Conservation Education Center  
ICCS Annual Conference – September 17-19th, 2019, Muscatine, Iowa

Adjournment:

Motion was made by Bill Waldie to adjourn at 9:00 pm. Second by Connie Mutel with a unanimous vote.

The above minutes were read and approved by the Johnson County Conservation Board the 18<sup>th</sup> day of June, 2019.

\*signature on file  
Alice Atkinson, President

\*signature on file  
Gene Zdrazil, Secretary