



PUBLIC HEALTH

Sam Jarvis, Acting Director

Board of Health
Joni Bosch, PhD, ARNP
Tatiana Izakovic, MD, MHA
Zachary Pollock, PharmD, MS
Bonnie D. Rubin, MLS, MBA, MHA
Peter D. Wallace, MD, MS

JOHNSON COUNTY BOARD OF HEALTH

June 7, 2021

SPECIAL MEETING MINUTES-Director Interviews

8:00 am

Call to Order: Peter D. Wallace, MD, MS, called the meeting to order at 8:00 am.

Roll Call: VIA TELECONFERENCE: Peter D. Wallace, MD, MS, Bonnie D. Rubin, MLS, MBA, MHA; Tatiana Izakovic, MD, MHA; Joni Bosch, PhD, ARNP; Zachary Pollock, PharmD, MS.

Staff: VIA TELECONFERENCE: Kristin Meyer, Business Manager

Others Present: VIA TELECONFERENCE: Lora Shramek, Human Resources; D.J. Castelein, Human Resources

Citizen Comments / Questions / Issues: None

ACTION ITEMS

- **Director's Search: Employment Interview Meeting**
 1. **Interview for the Public Health Director position**
 - a. *(Possible closed session, pursuant to Iowa Code Section 21.5(1)(i), to evaluate the professional competency of individuals whose appointment, hiring, performance, or discharge is being considered...)*

Discussion: Human Resources, BOH, and others present had a short discussion regarding the day's interview process.

- **Interview #1**

Motion by Bosch, second by Rubin to enter into closed session at 8:12 am to interview a job candidate for the position of Director of Public Health pursuant to Code of Iowa §21.5(1)(i): "To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session." Roll Call: aye: Wallace, Rubin, Pollock, Bosch, Izakovic.

Motion by Rubin, second by Bosch to enter into open session at 9:32 am. The motion passed unanimously.

Recessed at 9:33 am; Reconvened at 9:40 am.

- **Interview #2**

Motion by Bosch, second by Izakovic to enter into closed session at 9:40 am to interview a job candidate for the position of Director of Public Health pursuant to Code of Iowa §21.5(1)(i): "To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent

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needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Roll Call:
aye: Wallace, Rubin, Pollock, Bosch, Izakovic

Motion by Pollack, second by Bosch to enter into open session at 10:44 am. The motion passed unanimously.

Recessed at 10:45 am; Reconvened at 10:51 am.

- **Interview #3**

Motion by Bosch, second by Izakovic to enter into closed session at 10:51 am to interview a job candidate for the position of Director of Public Health pursuant to Code of Iowa §21.5(1)(i): “To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.” Roll Call:
aye: Wallace, Rubin, Pollock, Bosch, Izakovic.

Motion by Rubin, second by Pollock to enter into open session at 11:47 am. The motion passed unanimously.

Recessed at 11:47 am; Reconvened at 11:53 am.

Motion by Bosch, second by Pollock to enter into closed session at 11:54 am. Roll Call: aye: Wallace, Rubin, Pollock,
Bosch, Izakovic.

Discussion: Review of the interview candidates as well as next steps for the interview process.

Motion by Rubin, second by Bosch to enter into open session at 12:44pm. The motion passed unanimously.

Wallace adjourned the meeting at 12:44 pm.

Approved by Board of Health Action on

July 21, 2021

Date
Submitted by:
Kristin Meyer
Business Manager

Signature on File

Peter D. Wallace, MD, MS, Chair