

JOHNSON COUNTY CONSERVATION BOARD
REGULAR MEETING MINUTES
August 17, 2021

BOARD MEMBERS:

Gene Zdrazil, President
Bill Waldie, Vice President
Carolyn Buckingham, Secretary
Bonnie Winslow-Garvin
Connie Mutel

STAFF MEMBERS:

Larry Gullett, Director
Emily Allen, Office Assistant
Brad Freidhof, Cons. Prgm Mgr.
Wade Schultz, Oper. Supt.
Dave Gustafson, Asst. Op Supt.

OTHER STAFF:

Susie Nehring, Asst. County Attorney

President Gene Zdrazil called the meeting to order at 5:32 pm.

Connie Mutel arrived at 5:40.

Minutes:

Motion was made by Carolyn Buckingham to approve the Johnson County Conservation Board Regular Meeting minutes of July 20, 2021. Second by Bonnie Winslow-Garvin, with a unanimous vote. Motion was made by Bill Waldie to approve the Johnson County Conservation Board the Public Hearing Minutes of July 30, 2021. Second by Carolyn Buckingham, with a unanimous vote.

Bills:

Motion was made by Bill Waldie to approve department 24 bills in the amount of \$38,508.29, department 32 bills in the amount of \$265.70, department 40 in the amount of \$2,448.09, department 82 in the amount of \$48,152.11, department 83 in the amount of \$14,830.10, department 44 in the amount of \$4,900.00. Second by Bonnie Winslow-Garvin, with a unanimous vote.

Directors Report:

Director Larry Gullett reviewed staff activities and financial reports.

Discussion by Public:

No Public present.

Business:

1. Discussion – Review FY21 budget summary.

Discussion only.

2. Discussion/Action – Review bids for re-shingling the Celebration Barn and authorization to enter into a contractual agreement with the lowest responsible bidder.

Motion was made by Bill Waldie to approve the resolution to authorize the Director to award the contract for construction of the Johnson County Celebration Barn Roof Replacement to Metal Monsters Inc. of North Liberty, Iowa, and authorizes the Conservation Board Director, Larry Gullett to sign any documents, including the previously approved form of contract, necessary to effectuate said award of contract in such manner as is consistent with Iowa law. Second by Carolyn Buckingham with a roll call vote as follows: Waldie, aye; Mutel, aye; Garvin, aye; Buckingham, aye; Zdrazil, aye. (See Attachment)

3. Discussion/Action – Management considerations for the Melloy property as part of the REAP grant application.

Discussion only.

4. Discussion/Action – Donation and general discussion about the 27.3 acre, Phebe Timber by Herbet Farms.

Discussion only.

5. Discussion/Action – Permit application process for crossings and connections to the Johnson County Conservation Trail System.

Motion was made by Bill Waldie to approve the policy statement as written regarding trails, connections, and crossings and request the Director establish a permit application process for crossings and connections to the Johnson County Conservation Trail System. Second by Bonnie Winslow-Garvin, with a unanimous vote.

Policy Statement

For all trails managed by the Johnson County Conservation Board (JCCB) that are located on property managed exclusively by the JCCB pursuant to the authority of Chapter 350 of the Code of Iowa, any type of crossing

or connection to the trail must be approved by JCCB in advance of construction. Any crossing or connection made without approval of the Board, may be removed by the Conservation Board at no expense to the Board. JCCB will establish a permitting process for persons or entities seeking such approval. For all trails managed by the JCCB that are located within the county road right-of-way or other right of way or property owned by another governmental entity, JCCB will work collaboratively with the appropriate governmental entity to assure for safe crossings, connections and identify management and financial responsibilities for JCCB management.

Announcements/Correspondence:

Annual Conference of the Iowa County Conservation System – Sept. 15-17, 2021 - Story County

Next Regular Meeting of the Conservation Board – Tuesday, Sept. 21, 2021 – Education Center at Kent Park.

Adjournment:

Motion was made by Bill Waldie to adjourn at 7:33 pm. Second by Carolyn Buckingham with a unanimous vote.

The above minutes were read and approved by the Johnson County Conservation Board the 21st day of September, 2021.

Signature on File

Gene Zdrazil, President

Signature on File

Carolyn Buckingham, Secretary

RESOLUTION CB/6-8/17/21-67

RESOLUTION AWARDING AND AUTHORIZING EXECUTION
OF CONTRACT FOR JOHNSON COUNTY CELEBRATION BARN ROOF
REPLACEMENT

WHEREAS, on the 30th day of July, 2021 after notice as required by law, a public hearing was conducted concerning the proposed plans, specifications and form of contract for, and the estimated cost of, construction of the Johnson County Celebration Barn Roof Replacement; and

WHEREAS, after said public hearing and hearing all the evidence presented, and on that date the Johnson County Conservation Board gave due consideration to and adopted a resolution approving said proposed plans, specifications, form of contract for, and the estimated cost of, said construction, and providing that sealed bids for the construction of said trail be received and opened by the Johnson County Conservation Director on August 13, 2021. Notice to Bidders was provided pursuant to the Iowa Code; and

WHEREAS, at said time and place the bids were opened and the amounts of all bids announced and it was determined that the lowest responsive, responsible bidder, was Metal Monsters of North Liberty, Iowa and said bid was for \$233,542.47.

NOW, THEREFORE, BE IT RESOLVED that Metal Monsters Inc., of North Liberty, Iowa was the lowest responsive, responsible bidder for the proposed project, and that the bid amount is \$233,542.47, for construction of the Johnson County Celebration Barn Roof Replacement.

BE IT FURTHER RESOLVED that the Board hereby awards the contract for construction of the Johnson County Celebration Barn Roof Replacement to Metal

Monsters Inc. of North Liberty, Iowa, and authorizes the Conservation Board Director, Larry Gullett to sign any documents, including the previously approved form of contract, necessary to effectuate said award of contract in such manner as is consistent with Iowa law.

On motion by Bill Waldie seconded by Carolyn Buckingham passed and approved the 17th day of August 2021.

Aye Zdrazil Aye Waldie Aye Mutel Aye Winslow-Garvin Aye Buckingham

Signature on File,
Gene Zdrazil
President
Johnson County Conservation Board