



## **PUBLIC HEALTH**

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**Danielle Pettit-Majewski, BS, MPH, Director**

**Board of Health**  
**Joni Bosch, PhD, ARNP**  
**Zachary Pollock, PharmD, MS**  
**Bonnie D. Rubin, MLS, MBA, MHA**  
**Peter D. Wallace, MD, MS**  
**Melanie Wellington, MD, PhD**

### **JOHNSON COUNTY BOARD OF HEALTH**

**March 16, 2022**

### **MEETING MINUTES**

**4:00 pm**

**Call to Order:** Peter D. Wallace, MD, MS, called the meeting to order at 4:00 pm.

**Roll Call:** Peter D. Wallace, MD, MS; Joni Bosch, PhD, ARNP, Melanie Wellington, MD, PhD. Via Zoom: Bonnie D. Rubin, MLS, MBA, MHA; ABSENT: Zachary Pollock, PharmD, MS;

**Staff:** Danielle Pettit-Majewski, Director; Kate Klefstad, Clinical Services Manager; Sam Jarvis, Community Health Manager; James Lacina, Environmental Health Manager; Kristin Meyer, Fiscal Manager; Debbie Ackerman, Data Specialist; Jennifer Miller, Disease Prevention Specialist; Chuck Dufano, WIC Coordinator; Caitlyn Shea, Adolescent & Women's Health Coordinator; Alissa Sotzen, Account Clerk I; Susan Denny, Secretary II.

**Others Present:** Lynn Rose, Assistant County Attorney; Via Zoom: James Bechtel, BOS; Pat Heiden, BOS, Amy Trinh, CPH Undergraduate Student; Natalie Daugherty, CPH Graduate Student; Sri Chaitanya Krishna Akondy, CPH Graduate Student Epidemiology; Laurie Walker, UI CPH Faculty.

**Approval of Minutes:** Motion by Bosch to approve the February 16, 2022 meeting minutes; seconded by Wellington. The motion passed unanimously.

**Next Regular Meeting Date and Time:** April 20, 2022 in Conference Room 203 at the Health and Human Services Building.

**Citizen Comments / Questions / Issues:** None

**New Employee Introductions:** None

#### **DISCUSSION / PRESENTATION(S):**

- **GIS Mapping for WIC Outreach Planning:** Chuck Dufano, Clinical Services WIC Coordinator described the purpose of the mapping project is to increase accessibility to WIC clinics for Johnson County citizens and alleviate transportation, time and access barriers resulting from having only a single location. Dufano met with Rick Havel, Johnson County GIS Coordinator in December 2021 to discuss the project and assemble a team including Adam Gebhart, GIS Analyst and Dan Swartzendruber, GIS Specialist. He presented the BOH members a power point slide show to illustrate steps to incorporate GIS mapping and

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analysis using data from current WIC participants, newly eligible Medicaid clients and community partners. Dufano identified additional data sources such as census data to show clustered concentrations of current and potential WIC families to determine new possible WIC clinic sites. He shared results with community partners in North Liberty and Coralville to identify potential clinic sites in those areas. The timeline to establish new services in Coralville is June and July 2022, North Liberty by the end of 2022 and the west side of Iowa City in early 2023. Dufano responded to questions and comments from BOH members.

- **Health Path Clinic (HPC) Update:** Caitlin Shea, Clinical Services Adolescent & Women’s Health Services Coordinator presented a power point slideshow on programs associated with the Health Path Clinic. She focused on Title X which includes Integrated Testing Services (ITS), Community-Based Testing Services (CBSS) and LGBTQ Peer Coordinator partnerships. These services provide well person visits, annual exams, birth control, STD testing and treatment, urinary and vaginal infections, pregnancy testing, counseling and referral, Gardasil vaccinations and reproductive health education and more. Shea highlighted clinic activities, data collection, new protocols, outreach events and detailed services offered in Health Path Clinics through the Title X program.

{Wallace called for a recess at 4:29}

{Wallace called the meeting back in session at 4:34}

Shea continued describing Title X services and future plans as well as upcoming grant requirements including the establishment of an Informational and Educational (I&E) Committee and a Community Advisory Board representing populations served by HPC. She described required outreach activities, collaboration with community partners and the LGBTQ Peer Coordinator Role. Shea responded to BOH member comments and questions regarding Gardasil vaccinations and Plan B accessibility.

- **Tuberculosis (TB) Update:** Jennifer Miller, Community Health Disease Prevention Specialist updated BOH members on Global and Local TB statistics. Miller added there was a decline in reporting likely due to the COVID-19 pandemic. She described the two types of TB; Latent TB Infection (LTBI) and Pulmonary TB and the treatment required for the different case types. Only Pulmonary TB is reportable. Miller also listed activities to monitor state and local TB control programs including surveillance data, control policies, consultation, case management, medications and services for refugees and immigrants. Active TB treatment involves Directly Observed Therapy (DOT) of medications administered for the duration of treatment. Video DOT is used when appropriate. Active TB cases are obligated to follow treatment plans or face mandatory quarantine. Miller added those measures are rarely necessary. She described medication side effects, treatment protocols and cost of treatment plans. Miller provided contact tracing statistics comparing Johnson County with National data over the last ten years and added contact tracing is also a prevention strategy.

- **Clinical Services Update:** Kate Klefstad, Clinical Services Manager highlighted Integrated Testing Services (ITS) including HIV and Hepatitis C testing, Maternal Health from October 2021 through February 2022 and WIC from October 2020 through January 2022 client visits, caseloads and show rates. Klefstad provided caseload analysis including previous issues identified and actions taken vs actions in progress.

- **COVID-19 Update:** Sam Jarvis, Community Health Manager identified major trends across the state. Currently, Johnson County is at “low status” according to CDC metrics, seeing less than 100 cases reported in the last seven days. In terms of vaccinations, Johnson County is approximately 69.4% vaccinated, which is the highest vaccination rate in the state and added we are also doing well with a 40% booster rate. Plans are to continue promoting vaccinations through the spring and summer. Jarvis responded to questions about the possibility of a fourth shot as speculation at this point except for those who are immunocompromised.

## ACTION ITEMS

**Expenditures Over \$3,000:** None

**Applications, Contracts and Agreements:**

- **22-06 Early Childhood Iowa (ECI) Dental Voucher Grant:** Klefstad asked for approval to submit a proposal for the Johnson County Empowerment ECI Request For Proposal (RFP) Dental Voucher Program for FY2023 due on April 1, 2022. This funding would support the Dental Voucher Program to provide preventive, restorative, and acute oral care by local dentists for uninsured and underinsured children and pregnant women as well as transportation assistance, translation services, promotion and administrative time. Klefstad stressed the need for administrative support and described challenges with the voucher program regarding treatment of pregnant individuals. She clarified this program is directed more toward providing services for pregnant individuals rather than children. Children's oral health is covered mainly through Maternal Child Adolescent Health (MCAH) programs and school-based clinics.

**Motion** by Bosch to approve application to the ECI Request for Proposal (RFP) Dental Voucher Grant seconded by Wellington. The motion passed unanimously.

- **22-07 Early Childhood Iowa (ECI) Child Care Nurse Consultant (CCNC) Grant:** Klefstad asked the BOH for approval to submit an application for Johnson County Empowerment/ECI RFA for FY2023 also due on April 1, 2022. The proposal would address programs supporting the CCNC health, education and development of Johnson County children through age five and their families. The CCNC is a requirement of the MCAH grant, although she pointed out this is a primarily unfunded mandate. Klefstad provided BOH members with a short history of the CCNC position funding and hopes to use the ECI grant funds to support the position in full. She pointed out that most CCNC positions across the state are funded by ECI grants.

**Motion** by Bosch to accept the grant proposal for Empowerment/ECI RFP; seconded by Wellington. The motion passed unanimously.

- **22-08 Local Public Health Services Grant:** Pettit-Majewski outlined changes to be approved for the Local Public Health Services Grant allocation. She explained many counties in Iowa use the LPHS grant funds for direct services. Typically JCPH subcontracts approximately 40% of LPHS funds to the Visiting Nurse Association (VNA) to provide direct services. The state is now focusing on using a tiered approach to move away from direct services and toward population health activities. JCPH will be reducing the FY23 allocation to the VNA sub-contract by forty thousand dollars to apply more resources to population health, adding additional funds from NACCHO COVID Confidence grant and IDPH Emergency Preparedness funds to support a Public Health Outreach and Engagement Coordinator to meet deliverables for all three grants. Pettit-Majewski added the VNA has not been able to spend their total allocation for FY20, FY21 and are anticipated to underspend FY22 funding as well. She suggested further conversation concerning subcontracting direct services with VNA and supporting an outreach planner position with LPHS allocations be included in the fall budget planning. Pettit-Majewski responded to comments and questions from BOH members.

**Motion** by Bosch to approve reduction in allocation of LPHS grant funds to VNA; seconded by Rubin. The motion passed unanimously.

**OTHER**

- **22-09 Child Care Nurse Consultant (CCNC) Job Description:** Ackerman asked for BOH approval for the Public Health Nurse-CCNC job description. Previously, the CCNC was performed by a Public Health RN. This description is based on rural guidance from IDPH and Healthy Child Iowa and Ackerman hopes the new description specific to CCNC duties will make recruiting applicants easier.

**Motion** by Wellington to approve the CCNC Job Description; seconded by Bosch. The motion passed unanimously.

- **22-10 Public Health Billing Specialist Job Description:** Meyer first clarified the job title on the Agenda was incorrect. The BOH packet included the correct title, Public Health Billing Specialist. This position will combine billing duties currently performed by a Clerk III position. She believes this Billing Specialist will increase competitiveness for the Collaborative Services Area (CSA) request for proposals, which if awarded would include expanded billing for five counties. Meyer is hoping the two new ARPA funded Community Health RN positions will also generate more billable hours. She expects the revised job description will result in applicants with specialized billing background. Discussion followed regarding applicant requirements and training plans.

**Motion** by Rubin to approve the Public Health Billing Specialist Job Description, with noted title amendment; seconded by Bosch. The motion passed unanimously.

- **22-11 Performance Improvement and Accreditation Coordinator Job Description:** Pettit-Majewski explained this new job was proposed in response to addressing the wide range of duties performed by the former Public Health Systems Analyst position. This position will be cost neutral to the JCPH existing budget by using funding from the vacant Epidemiologist position. The new position will focus on performance management, quality improvement, re-accreditation and work force development. Wellington suggested acknowledgement for staff who have been filling the role vacated by the Epidemiologist position and noted the value of the strong connection between public health and the University of Iowa throughout the pandemic.

**Motion** by Wellington to approve the Performance Improvement and Accreditation Coordinator job description; seconded by Bosch. The motion passed unanimously.

- **22-12 Review of Johnson County Board of Health Position Statement on Immunizations:** Periodic review of BOH policy statements happens every three years. BOH members review the statements for changes or edits. The policy or position statements are shared with Iowa counties and also posted on the JCPH website. Wallace noted this position statement is philosophical in nature with recommendations for providers. Wallace proposed minor edits and asked BOH members for their input. Rubin suggested Pettit-Majewski remind new Public Health Directors about the position statements and how to access them. Wellington proposed adding language for consideration of declination of vaccine documentation. Rose will research if there are any legal issues with that proposal. Jarvis will amend the position statement to include suggested changes.

**Motion** by Bosch to approve the JCPH Position Statement on Immunizations with amendments; seconded by Wellington. The motion passed unanimously.

#### **Reports / Inquiries:**

**County Attorney:** None

**Members, Board of Health:** None

**Director:** Pettit-Majewski highlighted the Health Path Clinic staff Caitlin Shea, Kathryn Edel and Cristina Perez at Grinnell College. The food program staff is working to make inspections reports more accessible for the public to review recent inspections on the website. Pettit-Majewski and Deborah Thompson, have been selected to present at the Iowa Conference for Public Health on being a public health voter and offering ways to question candidates from all levels of government on viewpoints and issues impacting public health. Jarvis reviewed PMQI forms and comparisons to the contact tracer satisfaction survey project. Results were also added to the Section One Annual Report for PHAB re-accreditation; the Section Two Annual Report is due March 30.

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Wallace adjourned the meeting at 5:56 pm.

Approved by Board of Health Action on

April 20, 2022

Signature on File

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Date

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Peter D. Wallace, MD, MS, Chair

Submitted by:  
Lonise Norfleet  
Administrative Assistant