

JOHNSON COUNTY CONSERVATION BOARD  
REGULAR MEETING MINUTES  
September 20, 2022

BOARD MEMBERS:

Carolyn Buckingham, President  
Bill Waldie, Vice President  
Gene Zdrazil  
Bonnie Winslow-Garvin  
Connie Mutel (via ZOOM)

STAFF MEMBERS:

Larry Gullett, Director  
Dory Kjosa, Office Manager  
Dave Gustafson, Asst. Op. Supt.  
Brad Freidhof, Cons. Prgm. Mgr.  
Wade Schultz, Op. Supt. (via ZOOM)

OTHER STAFF:

Susie Nehring, Asst. County Attorney

President Carolyn Buckingham called the meeting to order at 5:31 p.m.

Minutes:

Motion was made by Bill Waldie to approve the Johnson County Conservation Board Regular Meeting minutes of August 16, 2022 and the Special Meeting minutes of August 23, 2022. Second by Bonnie Winslow-Garvin with a unanimous vote.

Bills:

Motion was made by Gene Zdrazil to approve department 24 bills in the amount of \$35,498.53, department 32 in the amount of \$6,598.33, department 40 in the amount of \$1,100.45, department 82 in the amount of \$49,707.37, department 83 in the amount of \$17,141.29, department 85 Sutliff Bridge/CRC Entry in the amount of \$82,990.10 (August Claim) and \$43,644.40 and department 35 ARPA Fund for the FW Kent Park Shower House & Wastewater Project in the amount of \$6,123.25. Second by Bill Waldie with a unanimous vote.

Directors Report:

Director Larry Gullett reviewed staff activities and financial reports.

Discussion by Public:

Cody and Marijo Gullett, Mark Bowman, bird banding volunteer, Deb Quade and Lynette Seigley with the Friends of JCC introduced themselves.

Business:

1. Discussion/Action – ICCS conference review and comments.

Discussion only.

2. Discussion/Action – IDNR Notice of Use Restriction for the Two Horse Farm as required by the REAP grant.

Motion was made by Gene Zdrzil to accept the Notice of Use Restriction and to authorize it to be recorded. Second by Bill Waldie with a unanimous vote.

3. Discussion/Action – Kent Park residency requirement change from Ranger II to Ranger I including consideration of updated job descriptions for Ranger I and Ranger II and JCCB Residency Guidelines for Kent Park.

Motion was made by Gene Zdrzil to adopt the resolution as discussed. Second by Connie Mutel with a roll call vote as follows: Buckingham, aye; Waldie, aye; Zdrzil, aye; Winslow-Garvin, aye; Mutel, aye.

4. Discussion – Iowa Storm water Education Partnership – Lake Restoration Award.

Discussion only.

5. Discussion/Action - closed session regarding potential purchase of particular real estate. Possible closed session per 21.5(1)(j) Code of Iowa to discuss purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.

No closed session held.

Announcements/Correspondence:

Next Regular Meeting of the Conservation Board – Tuesday, October 18, 2022, 5:30 pm – Conservation Education Center at Kent Park.

Retreat – Tuesday, November 1, 2022, 9:00 am to 3:30 pm – Cangleska Wakan,  
Celebration Barn

Adjournment:

The meeting was adjourned at 6:46 pm.

The above minutes were read and approved by the Johnson County  
Conservation Board the 18th day of October, 2022.

Signature on File

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Carolyn Buckingham, President

Signature on File

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Bonnie Winslow-Garvin, Secretary

RESOLUTION CB# 6-09/20/22-75

RESOLUTION AUTHORIZING AMENDMENT TO RANGER I AND RANGER II  
JOB DESCRIPTIONS AND AUTHORIZING RESIDENCY GUIDELINES FOR KENT  
PARK

WHEREAS, Iowa Code 350.4 empowers the Johnson County Conservation Board (JCCB) to “have custody control, and management of all real property . . . acquired for parks . . . and other county conservation purposes,” within Johnson County.

WHEREAS, the JCCB adopted a Housing Policy through resolution #CB/9-3/29/01 setting for the policy requiring Park Rangers to reside on the area to which they are assigned; and

WHEREAS the JCCB has made a number of land acquisitions since 2001 greatly increasing the number of properties under management of the JCCB; and

WHEREAS the JCCB acknowledges that the Park Rangers are now required to respond to a variety of issues at multiple conservation properties throughout Johnson County, including but not limited to Kent Park; and

WHEREAS the needs identified in the Housing Policy as identified in Resolution #CB/9 3/20/01, continue to necessitate the residency of one ranger at Kent Park, however the current needs for ranger coverage do not necessitate a residency requirement for both park ranger positions; and

WHEREAS the current demands for ranger coverage require the supervisory ranger position (Ranger II) to reside within Johnson County or within twenty-five miles of Kent Park in order to be available for supervisory duties and to respond to emergency situations at various JCCB properties in a timely manner; and

WHEREAS the JCCB recognizes the need to have site specific residency guidelines for JCCB properties that necessitate on-site residency and that such guidelines

should reflect the nature of the property, the type of services offered on site and the nature of the residence provided; and

NOW, THEREFORE, BE IT RESOLVED that the JCCB authorizes the Director to amend the job descriptions for the Park Ranger I and Park Ranger II positions to require residency at Kent Park for the Park Ranger I position and to remove the Kent Park residency requirement for the Park Ranger II position, and to add a proximity mileage requirement to the Ranger II position, and

BE IT FURTHER RESOLVED that the JCCB approves and adopts the Johnson County Conservation Board Residency Guidelines for Kent Park (as attached) as the basis for a residency agreement at Kent Park as required in the updated Ranger I job position.

BE IT FURTHER RESOLVED that JCCB authorizes the Director to make minor modifications and updates to the Residency Guidelines at Kent Park as necessary for consistency with other JCCB policies and to accurately reflect the amenities provided at the residence at Kent Park.

On motion by Gene Zdrazil seconded by Connie Mutel passed and approved the 20<sup>th</sup> day of Sept., 2022.

Buckingham aye Waldie aye Zdrazil aye Winslow-Garvin aye

Mutel aye



Carolyn Buckingham, President, Johnson County Conservation Board