



PUBLIC HEALTH

Danielle Pettit-Majewski, BS, MPH, Director

Board of Health
Joni Bosch, PhD, ARNP
Zachary Pollock, PharmD, MS
Bonnie D. Rubin, MLS, MBA, MHA
Peter D. Wallace, MD, MS
Melanie Wellington, MD, PhD

JOHNSON COUNTY BOARD OF HEALTH

October 11, 2022

MEETING MINUTES

4:00 pm

Call to Order: Peter D. Wallace, MD, MS, called the meeting to order at 4:03 pm.

Roll Call: Peter D. Wallace, MD, MS; Joni Bosch, PhD, ARNP; Melanie Wellington, MD, PhD; ABSENT: Bonnie D. Rubin, MLS, MBA, MHA; Zachary Pollock, PharmD, MS

Staff: Danielle Pettit-Majewski, Director; Sam Jarvis, Community Health Manager; Kristin Meyer, Fiscal Manager; Karrey Shannon, CH RN; Lisa Parlato, Chronic Disease Prevention Specialist; Ahmed Mohammed EH Specialist; Roberta Sloat, CS Manager; Rob Thul, EH Manager (via Zoom); Giselle Coreas, CH Health Planner; Jamie Gade, PH Systems Analyst; Hannah Tice, CDC PH Associate; Susan Denny, Secretary II.

Others Present: Lynn Rose, Assistant County Attorney

Approval of Minutes: Motion by Bosch to approve the September 14, 2022 meeting minutes; seconded by Wellington. The motion passed unanimously.

Next Regular Meeting Date and Time: November 16, 2022 in Conference Room 203 at 4:00 pm in the Health and Human Services Building.

Citizen Comments / Questions / Issues: None

Staff Changes and New Employee Introductions: Meg Hamilton, Dental Hygienist resigned effective September 22, 2022. Pettit-Majewski introduced Roberta Sloat, new Clinical Services Manager hired September 26, 2022. Sloat gave a short history of her background as a social worker and coordinator with Washington County Public Health. Thul introduced Ahmed Mohammed, Environmental Health Specialist with the food program as of October 3, 2022. Mohammed described his education and background in geology and environmental geology programs. Jarvis introduced Giselle Coreas, Community Health Planner as of October 11, 2022. Coreas gave a short history of her education at the University of Iowa.

DISCUSSION / PRESENTATION(S):

- **CDC Social Determinants of Health (SDOH) Accelerator Grant Award:** Lisa Parlato, Chronic Disease Specialist and Karrey Shannon, Community Health RN presented a slideshow illustrating their team's progress developing a Community Health Worker Program Plan. JCPH was awarded a one hundred twenty-five thousand dollar grant on September 28, 2022 for a one year term to create a Multisectoral

Leadership Team and develop an SDOH to improve health equity. They will be exploring funding sources to implement the plan upon completion. BOH members offered comments and advice.

- **COVID-19 Update:** Jarvis updated the BOH members on current progress and testing information. Johnson County is seeing increased cases in a seven day period, but overall is in the green level. Community Health vaccination team is continuing to oversee vaccination allocations, primarily the Bivalent booster to providers and also working with UI Mobile clinics, Catholic Worker House and other community partners to provide more access to vaccines. Jarvis added pediatric vaccination rates are still very slow, but JCPH will continue promotions to increase rates.

ACTION ITEMS

Expenditures Over \$3,000:

- **22-33 RFA Vaccine Refrigerator Replacement:** Jarvis explained JCPH's intent was to purchase a new vaccine refrigerator with existing COVID funding, but the state notified him there would be upcoming amendments for COVID funding through the existing Preparedness Grant. In anticipation of those future funds Jarvis asked the BOH to approve replacement of the current vaccine refrigerator which is approximately ten years old with the Helmer Vaccine Grade refrigerator. Jarvis asked for BOH approval for the approximately eight thousand dollar purchase.

Motion by Wellington, to approve purchase of a new Helmer Vaccine Refrigerator to replace the current Norwalk Model; seconded by Bosch. The motion passed unanimously.

Applications, Contracts and Agreements:

- **22-34 RFA National Association of City and County Officials (NACCHO) MAPP 2.0 Phase 3:** Jamie Gade, Public Health Systems Analyst described how JCPH is currently using the Phase 2 MAPP framework to conduct a Community Health Assessment using surveys and other tools. Gade is seeking approval from the BOH to submit application for a new RFA providing five thousand grant dollars through NACCHO to review MAPP 2.0 Phase 3 guidance and provide feedback. The review and feedback would be completed by January 2023.

Motion by Bosch, to approve the RFA to NACCHO for a five thousand dollar grant to review the MAPP 2.0 Phase 3; seconded by Wellington. The motion passed unanimously.

OTHER

- **22-35 RFA Breastfeeding Peer Counselor Job Description:** Pettit-Majewski explained to BOH members the BF Peer Counselor positions were contracted positions through the WIC grant, but with the changes to the collaborative service area, Hawkeye Area Community Action Program (HACAP) is now the contract holder for the WIC grant. Iowa Department of Public Health (IDPH) does not allow JCPH as a subcontractor to HACAP to subcontract other services. In response JCPH is modifying the contract agreements as a job description for BF Peer Counselors to be hired as PRN staff in order to continue to provide breastfeeding support services for the WIC program. Pettit-Majewski responded to questions from BOH members concerning PRN status. If approved, the job description will go before the BOS for approval.

Motion by Wellington, to approve the Breastfeeding Peer Counselor Job Description; seconded by Bosch. The motion passed unanimously.

Reports / Inquiries:

County Attorney: Rose informed the BOH members of legislative and advocacy movement in Iowa's Public Records Information Requests. In Iowa it is Chapter 22 of the Iowa Code. Rose reported her office is seeing proposed changes to statutes and increasing requests statewide for public entities. She noted

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Johnson County government as well as JCPH are also seeing the increased requests. Rose is working with Pettit-Majewski and Jarvis to develop public records request and response policy for JCPH. Johnson County has a current policy in place, but is a broader policy. Rose feels JCPH has nuances not covered by the county policy. When they have completed the JCPH policy it will be presented to the BOH for review and voting.

Members, Board of Health: Wellington reported she and Wallace attended the candidate forum sponsored by Iowa Public Health Association (IPHA) last week with a variety of local and state candidates in one of four forums across the state. Wallace added this forum was well attended and was a general overview instead of individual legislators as in the past. He recognized Pettit-Majewski speaking on the need for public health and the resource public health is in the state.

Director: Pettit-Majewski in response to Rose described difficulties in providing flu and vaccine clinics, but JCPH was ultimately able to work with community partners to obtain supplies. Clinics are being set-up before the end of October. JCPH is working with HR and finance on logistics and allocations to coordinate the staff and community clinics. Both flu and COVID-19 vaccines and boosters will be available. Pettit-Majewski also explained the hurdles in providing community vaccinations and plans for overcoming barriers for next year's clinics. Discussion concerning vaccine promotion and potential information sources followed. Wellington added she was asked to participate in a series of town halls sponsored by DOT Vax in conjunction with IPHA and other groups encouraging COVID-19 and flu vaccinations, mostly in children. They will be adding a second series focusing on adults and college aged adults with local health experts through clinics and pharmacies in the community where Wellington will participate as an academic health expert. Dates have not been set at this time. Pettit-Majewski then highlighted work by Sarah Grunewaldt, Outreach and Engagement Coordinator in assisting all divisions on social media posting and messaging. Karrey Shannon, Community Health RN has been vaccinating migrant workers and providing flu and COVID-19 vaccination education. JCPH conducted final clinics in Washington and Cedar counties in September due to the collaborative service area changes with WIC. She added JCPH has been providing WIC services in Washington County since 1980 and Cedar County since 2012. Pettit-Majewski attended the Advocacy Committee at the IPHA Legislative Forum and provided suggestions to improve the forum in future years by talking about improvements sooner, in primaries and not just before elections, to increase awareness of public health. Clinical Services was closed from September 19, 2022 through September 22, 2022 for process review. Community Health staff members Jarvis, Gade and Parlato have been utilizing the Qualtrics program for the Community Health Assessment. Pettit-Majewski noted this will be her last meeting in person until possibly February. Meyer will act as interim director in her absence. She thanked the management team for their support.

Wallace adjourned the meeting at 4:58 pm.

Approved by Board of Health Action on

November 16, 2022

Date

Signature on File

Peter D. Wallace, MD, MS, Chair

Submitted by:
Susan Denny
Secretary II